**Application Form**

**Connemara North and West SCP**

**SCP Project Worker Position**

**Project Worker Position (2) (B)**

**1 x Part Time Project Worker (16 hours per week, exclusive of breaks)**

1. Full Name (Block Capitals)

|  |  |
| --- | --- |
| Phone Number: |  |
| Email Address: |  |
| Correspondence Address: |  |
| Do you have access to a car and hold a full clean driving licence? |  |
| What is your level of proficiency in the Irish Language? |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. **Further Education and Training**   *Please enter details of your qualifications below, starting with you most recent and working backwards* | | | | | |
| **Dates**  **From: To:** | | **Name of College, University** | 1. **Title of Qualifications Obtained** 2. **Subjects Taken** | 1. **Precise Grade** | **Contact Details of Course** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Have you received Child Safeguarding training to date? Yes No

If so, who provided the training?

Please include a copy of the certificate.

|  |  |
| --- | --- |
| 1. **Current and Previous Employment**   *Please give particulars of your employment, commence with your current or most current and work backwards. Please describe duties and experience which are relevant to the position you are applying for and outlined on the job advertisement.* | |
| ***Current/Most Recent Employer’s Name*** |  |
| ***Employer’s Address*** |  |
| ***Type of Business/Industry*** |  |
| ***Job Title*** |  |
| ***Start Date and Finish (if applicable)*** |  |
| ***Brief description of duties and responsibilities:***  *Please highlight, in particular, those that align with the position you are applying for:*  *Do not exceed 150 words.* |  |

|  |  |  |
| --- | --- | --- |
| ***Previous Employer’s Name*** |  | |
| ***Employer’s Address*** |  | |
| ***Type of Business/Industry*** |  | |
| ***Job Title*** |  | |
| ***Start Date and Finish Date*** |  | |
| ***Brief description of duties and responsibilities:***  *Please highlight, in particular, those that align with the position you are applying for:*  *Do not exceed 150 words.* | |  |

|  |  |
| --- | --- |
| ***Previous Employer’s Name*** |  |
| ***Employer’s Address*** |  |
| ***Type of Business*** |  |
| ***Job Title*** |  |
| ***Start Date and Finish Date*** |  |
| ***Brief description of duties and responsibilities:***  *Please highlight, in particular, those that align with the position you are applying for:*  *Do not exceed 150 words.* |  |

|  |  |
| --- | --- |
| ***Previous Employer’s Name*** |  |
| ***Employer’s Address*** |  |
| ***Type of Business/Industry*** |  |
| ***Job Title*** |  |
| ***Start Date and Finish Date:*** |  |
| ***Brief description of duties and responsibilities:***  *Please highlight, in particular, those that align with the position you are applying for:*  *Do not exceed 150 words.* |  |

|  |  |
| --- | --- |
| 1. **Voluntary or work experience**   *Give particulars of positions you currently hold or previously held in a voluntary or work experience capacity that are relatable or aligned to working with young people. Please do not exceed 150 words each.* | |
| 1. ***Organisations Name*** | ***Give a brief description below of your role and the skills you gained from that role that complement this position:*** |
| 1. ***Title of Role you served*** |
| 1. ***Period served*** |
| 1. |  |
| 2. |
| 3. |
| 1. |  |
| 2. |
| 3. |
| 1. |  |
| 2. |
| 3. |

|  |
| --- |
| 1. ***What is your practical experience of working with young people, in a one to one or/and in a group setting? Please describe in no more than 200 words.*** |
|  |

|  |
| --- |
| 1. ***Please describe your experience of designing, facilitating and evaluating programmes aimed at young people, for example arts and crafts, sports, social and cultural activities. Please do not exceed 200 words.*** |
|  |

|  |
| --- |
| 1. ***Briefly explain your understanding of social and educational disadvantage, and the needs of those who are at risk of early school leaving? Please do not exceed 200 words.*** |
|  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. **Additional accreditations, certificates and/or training**   *Please list below any additional accreditations, certificates or trainings undertaken that would be relevant to the position of SCP project worker.* | | | | |
| ***Title of Programme/Course*** | ***Duration of Programme/Course*** | ***Date of Completion*** | ***Name of Awarding Body/Organisers*** | ***Nature of Award, e.g., Certificate*** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |
| --- |
| 1. **Other relevant information**   *Do you have any further relevant information you would like for us to know when considering you for interview for this position, please briefly detail below.* |
|  |

|  |  |  |
| --- | --- | --- |
| 1. **References**   *Please list suitable and current referees who are aware of this application and willing to discuss your experience and suitability for this position below. It is presumed by Connemara North and West SCP that by listing these contacts, they are aware and are willing to give a reference on your behalf.* | | |
| ***Full Name (Block Capitals)*** | ***Organisation and Role Title in Organisation*** | ***Contact Information***  ***(Phone Number and Email Address)*** |
|  |  |  |
|  |  |  |
|  |  |  |

If you are successful in your application and are offered a position with Connemara North and West School Completion Programme the offer will be conditional upon you: -

1. *Successfully completing Garda Vetting clearance*
2. *Completion of 2 successful reference checks*
3. *You have a full clean driving license and have your own car.*
4. *Can produce all the relevant certificates and transcripts needed for qualifications listed by you*

Please note;

* The onus is on candidates to clearly display eligibility for the role on the job application form.

|  |
| --- |
| DECLARATION |
| “I have reviewed the above information supplied to Connemara North and West School Completion Programme and hereby certify that, to the best of my knowledge and belief, such information is true and complete and is not misleading in any material respect. I understand that any falsification, omission or misrepresentation on my part will be treated as serious misconduct and may result in the termination of my employment with the company in the event that I am successful in my application for employment with Connemara North and West School Completion Programme”.  “I understand that certain information hereby provided by me is personal data, within the meaning of that term as defined in the Data Protection Acts 1988 and 2003 (the “Acts”), and I confirm that the provision of this information by me so that it may be processed for the purposes of consideration of my application constitutes a consent for the purposes of the Acts”.  Signature: Date:  *\*Handwritten signature not required if returning application form by email* |