



**National Federation of  
Voluntary Service Providers**

*Supporting people with intellectual disability (CLG)*

**Please return the completed Application Form with your attached CV to:  
[ceo@fedvol.ie](mailto:ceo@fedvol.ie) Tel no: 091 792316**

**CONFIDENTIAL APPLICATION FORM**

Please fill in this form legibly.

Position applied for: \_\_\_\_\_

**Personal Information**

Surname			
First Name (s)			
Address (for correspondence)			
Telephone			
Email Address			
Do you have a current full Irish driving licence?			
Do you own a car?			
Where did you see this vacancy advertised?			
Are you permitted to work in Ireland without a work permit			
Fluency in verbal and written English is an essential requirement of this post, please state your level of English (Please tick)	Fluent	<input type="checkbox"/>	
	Average	<input type="checkbox"/>	
	Basic	<input type="checkbox"/>	
Please detail your educational qualifications			

<p>Please summarise your previous experience relevant to this role (500 words or less)</p>	
<p>Please describe your knowledge and understanding of national policy and its implementation, in particular the United Nations Convention on the Rights of Persons with Disabilities</p>	
<p>Please describe your previous engagement in rights-based environments</p>	
<p>Please describe your experience in working positively with multiple stakeholders</p>	
<p>Please describe examples that illustrate your experience in planning, organising, prioritising and meeting deadlines.</p>	

<p>Please provide examples of your role and experience in relation to analytical skills, and gathering and presenting information</p>	
<p>Please describe your previous experience in relation to administrative skills including diary management, minute taking, meeting arrangements etc.</p>	
<p>Please provide examples of your work as part of a team, and your approach to achieving joint objectives</p>	
<p>Please detail aspects of previous roles in which you took ownership of tasks</p>	
<p>Please describe your familiarity, if applicable, to practice development training</p>	
<p>Do you have any experience in working with people with an intellectual disability or autism? Please describe if yes</p>	



I DECLARE TO THE BEST OF MY KNOWLEDGE THAT THERE IS NOTHING IN RELATION TO MY CONDUCT, CHARACTER OR PERSONAL BACKGROUND OF ANY NATURE THAT WOULD ADVERSELY AFFECT THE POSITION OF TRUST IN WHICH I WOULD BE PLACED BY VIRTUE OF THIS APPOINTMENT.

I HAVE NOTED THAT FALSE INFORMATION KNOWINGLY FURNISHED COULD LEAD TO AN OFFER OF EMPLOYMENT BEING WITHDRAWN OR TO DISMISSAL.

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_