**Request for Tender: Tusla, in partnership with Treoir, is seeking interested parties to tender for the development of a bespoke Framework and Toolkit for the Young Parent Support Programme**

**Background & Context**

**Young Parent Support Programme**

The Teen Parenting Support Programme (now YPSP) was established in 1999 with eleven sites in counties of Dublin, Louth/Meath, Wexford, Carlow, Donegal, Limerick, Cork, and Galway.

In 2022, European Social Fund Plus (ESF+) funding was granted to Tusla for the expansion of the YPSP, with the addition of four new sites in Kildare, Clare, Sligo/Leitrim and Westmeath, and expansion of the eleven existing sites. The target age for the young parents was also increased from 20 to 24 years across the programme.

The YPSP working model is based on offering support in all areas of the young person’s life; health, relationships, accommodation, social welfare entitlements, education, training, child development, parenting, childcare, legal issues, peri/antenatal education, and anything concerning the young parent and their child’s life.

Typically, referrals to YPSP come directly from young parents, family members, antenatal clinics, maternity services, friends, teachers, youth services, training agencies, social workers, public health nurses and others interested in the welfare of young parents. Support is provided on a one-to-one basis, through group activities and through referral to other services, advocacy and information on all areas concerning the young parent’s’ life. One-to-one support is delivered through home visits, office appointments, ‘drop in’ facilities and meetings away from the YPSP site. Further information on the YPSP is available here: https://youngparents.ie/.

**Objectives of Request for Tender**

Tusla, in partnership with Treoir, is requesting tenders for the development of a bespoke Framework and accompanying documents, inclusive of a Practitioner Toolkit for the implementation and delivery of one to one, and group work within YPSP. An existing TPSP Toolkit will inform the development of same and will be inclusive of young parents up to age 24years.

The Framework and the Practitioner Toolkit will provide a working model of best practice for YPSP sites. The Toolkit will be adopted by all YPSP sites ensuring adherence to national and international best practice and support to young parents, their children and extended family.

**Required Outputs**

1. YPSP Framework for Implementation
2. YPSP Toolkit for Practitioners
3. Training for YPSP staff on adherence on the YPSP Framework and Toolkit for fidelity to standardised implementation and practice.

*The required outputs will be finalised in consultation with the project the steering group upon appointment.*

**The applicant is required to demonstrate in their application:**

1. Details of your organisation and profile of individuals involved in the project.
2. Knowledge, skills and experience in the development of frameworks and toolkits of a similar nature.
3. Evidence of an understanding of the needs of young parents and their children.
4. Evidence of an understanding of Prevention, Early Intervention and evidence-based approaches and programmes.
5. Overall approach to the work and methodologies that will be used.
6. Detailed costings/ quotes for the work to be undertaken to include VAT.
7. Timeframe for the completion of tasks.
8. Details of two referees.
9. Applicants should include tax clearance and insurance details as part of the application.

**Application Process:**

1. Cover letter, including an outline plan and methodology for approaching the work - maximum of two pages.
2. CV(s) of all personnel involved.
3. Costings for the work to be undertaken.
4. Details of referees.

**Evaluation Criteria**

1. Quality, service delivery proposal (80%)
   * Relevant experience and knowledge.
   * The understanding of the brief.
   * Methodological approach.
   * Proven track record.
2. Price Proposal (20%)

**Start Date & Budget**

The maximum budget available is €30,000 inclusive of VAT and all expenses.The implementation of the project will commence in Q1 2025, and it is envisaged the successful applicant will engage with the steering group to establish the parameters of the project before commencement.

**Closing Date**

Queries and completed tenders should be submitted by email to Donna Butler, ESF+ Project Officer - [Donna.Butler1@tusla.ie](mailto:Donna.Butler1@tusla.ie) by **12noon on the April 11th, 2025**.