 **Roscrea/Birr School Completion Programme Application Form for Project Worker**

All forms must be completed digitally

|  |
| --- |
| **Personal Information** |
| Position Applied For: |  |
|  |
| Professional Qualification: |  |
|  |
| Name: |  |
| Address: |  |
| Phone number: |  |
| Email Address: |  |
|  |
| I am a holder of a current full driving licence: yes noI do not have any endorsements on my licence: yes noIf your answer is yes to the previous question, please provide information in the box below: |
| Date: | Details: |
|  |  |
| **Educational History** |
| Beginning with the most recent professional qualification, please include your educational history.Please expand and add as necessary |
| Date |  Qualification/Award | Grade | Qualifying Body  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Professional Work Experience** |
| Beginning with most recent professional qualification please include your post qualification experience.Please expand and add as necessary. |
| Date | Title | Employer/Organisation | Outline of duties |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **Additional Training** |
| Please supply any other training that is appropriate to this post: |
| Date |  Title of training | level | Training Body  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **Additional Experience** |
| Date | Description of Experience | Level  | Organisation  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **Suitability for Post** |
| Please describe in no more than 500 words your suitability for this post. |
|  |

|  |
| --- |
| **Hobbies, Interests and Membership of organisations**  |
|  |

All applications must include the name of three referees one of which must be the current or most recent employer

|  |
| --- |
| **Referees** |
| All applications must include the name of three referees one of which must be the current or most recent employer. Referees must be from different organisations.  |
|  | Referee 1 | Referee 2 | Referee 3  |
| Name |  |  |  |
| Position |  |  |  |
| Agency/Organisation |  |  |  |
| Address |  |  |  |
| Email address |  |  |  |
| Phone Number |  |  |  |
| I give my permission for the Roscrea/Birr School Completion Programmeto contact my referee. I understand that referees may be contacted prior to interview | Yes/No | Yes/No | Yes/No |

|  |
| --- |
| **Conditions of Employment Offer** |
| Successful applicants are offered a position with the Roscrea/Birr School Completion Programme subject to:1. Successfully completing Garda Vetting clearance.
2. Submission of three references.
3. Evidence of relevant qualification.
4. Possession of a full driving license and ownership of a well-maintained car.
 |
| Declaration |
| “I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(applicant’s name) have reviewed the above information supplied to Roscrea/Birr School Completion Programme and hereby certify that, to the best of my knowledge and belief, such information is true and complete and is not misleading in any material respect. I understand that any falsification, omission or misrepresentation on my part will be treated as serious misconduct and may result in the termination of my employment with the Roscrea/Birr School Completion Programme in the event that I am successful in my application for employment of Project Worker with the Roscrea/Birr School Completion Programme”.“I understand that certain information hereby provided by me is personal data, within the meaning of that term as defined in the Data Protection Acts 1988 and 2003 (the “Acts”), and I confirm that the provision of this information by me so that it may be processed for the purposes of consideration of my application constitutes a consent for the purposes of the Acts”.Signature: Date: A Handwritten signature is not required when returning application form by email. Applicants who are called for interview will be requested to bring a signed copy with them on the day. |

Closing date: 5pm Friday 28th March 2025.

Post form to: Mairead Keevey, Local SCP Coordinator, Scoil Eoin Naofa, Golden Grove Road, Roscrea, County Tipperary or email to mairead.keevey@scp.ie