##

##### Dublin 15 Community Drug Team C.L.G Parslickstown House, Ladyswell, Mulhuddart, Dublin 15 D15X2VW

**JOB DESCRIPTION PROJECT WORKER DUBLIN 15 COMMUNITY DRUGS TEAM 2025**

#### Title of Post: Project Worker

**Report To: Service Co-Ordinator**

**Main Duties & Responsibilities**

* To work as a team member to develop and fulfil the policies, aims and objectives of the Dublin 15 Community Drug Team CLG **(D.15 CDT)**
* To develop links with people who have had, and currently have, drug and alcohol problems and to engage with them in one-to-one and group sessions.
* To promote the services of the **D.15 CDT** to the target group in the local communities.
* To engage in street work/clinic with the support of the team members to provide the project services directly to the target group within their community.
* To proactively engage with the client group on issues of healthy life skills/lifestyles.
* To raise awareness among the client group on practical issues re: accessing treatment, health care, housing, education, training, employment.
* To develop links with relevant statutory, community and voluntary agencies which provide services to the client group.
* To keywork, assess and develop care plans.
* To oversee and case manage clients care plans under the guidance of the Co-Ordinator.
* To continually assess, in conjunction with the other Team members, the needs of the client group to develop the **D.15 CDT** services accordingly.
* To be involved with the service user forum, which is designed to empower service users in identifying their needs.



* To complete home visits as required.
* To attend supervision on a regular basis with the Co-Ordinator
* To fully engage in the work of the team and to take up training opportunities offered by the project when appropriate.
* To assist in the continued development of a comprehensive Community Drug & Alcohol Team.
* To keep accurate ECASS records of all contacts with the client group and report to the Co-ordinator as and when requested.
* To keep administrative records of work undertaken daily and to report to Co-Ordinator as and when requested.
* Some evenings and weekend work will be part of the role. Time off in lieu is available as per **D.15 CDT** policy.
* Such other appropriate and relevant tasks as may be required by the Coordinator.

# **Essential Criteria**

* A relevant qualification (minimum QQI third level 7 or equivalent) e.g., Addiction Studies, Community Development Work, etc.
* An understanding of the theoretical framework of working with people with drug and alcohol problems with a particular emphasis on supporting people through change.
* An understanding of harm reduction/risk reduction.
* Qualification/training in/and experience of Motivational Interviewing, (MI) and/or Community Reinforcement Approach (CRA) and/or Solution Focused Brief Therapy. (SFBT).
* Have a required level of proficiency in IT skills relevant to the role: eCass, NDTRS Link, Microsoft Word etc (training will be facilitated as required) to ensure inputting of case management information into the database and the generation of reports and report writing.



* An understanding of, and an ability to objectively carry out, individual needs assessments and developing care plans.
* Experienced in the Key working, Care planning, and Case Management Processes.
* Excellent communication and listening skills.
* An understanding of issues relating to problem drug use, homelessness, dual-diagnosis and progression pathways towards community-based rehabilitation, housing, and training services.
* An understanding of community development.
* Demonstrate competence in responding appropriately to diverse clients who are vulnerable or at risk.
* An understanding of Counselling, Addiction and Outreach Work.
* Experience of group work and group facilitation.
* Experience of working with the client group i.e., opiate users/polydrug users/OST users.
* The ability to act upon one’s own initiative within the context of professional boundaries and accountability.
* The ability to work within a multidisciplinary team and to receive and give support to develop the Team.

**Desirable Criteria:**

* Provide psycho-social support for people availing of our services.
* Support a health promotion approach, focusing on disease prevention and reduction of risks associated with substance misuse and addiction.
* Experience of working with families and significant others of the client group.



* Support services users through the process of regaining their capacity for daily life from the impact of problem drug and/or alcohol use and reintegrating into their communities.
* Support people to make different/healthier life choices to develop a better quality of life.
* Experience of GP and Primary Health Care liaison work.

**Other:**

* Knowledge of local area (Dublin 15) an advantage.
* Willingness and ability to work out of hours as and when required.
* This position could involve day, evening, and/or weekend work.
* In addition to your normal duties, you may be required to undertake other tasks assigned to you by the Co-ordinator.
* In the course of their duties the Project Worker will have access to and information concerning individuals and families using the projects services. All such information will be treated in a strictly confidential way. The Project/keyworker will be responsible for the safe keeping of confidential information in such a way as to prevent unauthorised access to this information.
* This job description is not intended to be an exhaustive list of duties and responsibilities and may be reviewed from time to time to reflect the needs of the service.

 