



<b>Title</b>	Family Matters Parenting Support Specialist
<b>Status</b>	Permanent
<b>Location</b>	Dublin 10
<b>Reporting to</b>	Family Matters Manager
<b>Salary &amp; Pension</b>	Officer Level 2 circa €35K for a 28 hour working week. The successful applicant will enter the scale according to their demonstrated experience and qualifications. A Company pension scheme based on an employer contribution of 6% and Employee of 5% forms part of the job offer.
<b>Note :</b>	There are 24 days annual leave pro rata plus additional company days. LAP is also committed through resourcing financial and time for ongoing professional development.

**Role Purpose** - The Family Matters Parenting Specialist Programmes worker is required to work as a member of the Family Matters team in enhancing the:

- Delivery of a range of Parenting programmes and supports for parents of children from 0-6 years of age.
- Delivery of workforce capacity building training to practitioners across the area
- Develop support and evidence policy and practice Parenting Initiatives in the Dublin 10 area.
- Work collaboratively with other agencies in parental engagement and course delivery

**Duties of the Role -**

As the lead and overseer of Parenting Programmes and supports for parents in the Dublin 10 area the Parenting Programmes Specialist worker's duties will be to:

- Deliver evidenced based parenting courses to parents of children in the community
- Coordinate the delivery of the ParentChild+ and Upto2 Programmes
- Support and promote parent, baby and toddler groups within the community
- Coordinate the delivery of a suite of Baby massage courses across the community.
- Coordinate and delivery of Incredible Years Parenting Baby courses, paediatric first aid and weening programmes.
- Expand the rollout of family mornings and parent and child educational play workshops across the community.
- Lead and supervise a team of Home Visitor staff
- The Programme Lead to a full time Parenting Support Project worker staff member.
- Support and advise on `Home from Home` programme delivery to families living in Labre park

- Facilitate and support professional communities of evidence based reflective practice.
- Co-ordination, promotion, recruitment and delivery of Solihull Trauma Informed Training
- Working collaboratively with statutory and voluntary agencies to ensure the implementation of the work plan.
- Coordination and oversight of paid Tutors and other agency staff in the delivery of programmes.
- Work strategically and collaboratively with Tusla, HSE and other parenting support providers in the area at advancing the engagement of parents early in the lifespan of their child.
- Contribute to the expansion of parenting support programmes on offer to parents both ante and postnatally in the area.

Oversee the collection of pre and post data for the suite of programmes and inputting data as required.

- Support data inputting and analysis
- Ensure that all work practises are within the Children First guidelines
- Ensure all administrative requirements are complete
  - Maintain a full and accurate record of work undertaken in line with agreed work plan.
  - Prioritize own workload in consultation with the manager
  - Implement the agreed evaluation monitoring system which will identify progress of expected outcomes.
  - Ensure all reporting requirements are complete within specified timeframes.
- Attend all Family Matters team meetings, training, planning and review days as required.
- There may be other tasks given at the discretion of your line manager.

### **Person Specification**

Candidates are encouraged to apply for this role with the requirement that they can demonstrate both the relevance of their skills and experience. It is likely that the person appointed will demonstrate a genuine commitment to LAP's ethos and vision and ideally have the skills and attributes as detailed below.

#### ***Qualifications***

The Family Matters **Parenting Programmes Specialist worker** will have a depth and breadth of practical experience working with children and families. A third level qualification Level 7 in Social Work, Youth Work, Social Care, Family Support and or Early Years Education is desirable and at least 2 years' experience in a similar type role is required.

#### ***Knowledge & Expertise***

The **Parenting Programmes Specialist worker** should be able to demonstrate experience and expertise in the following areas:

- Knowledge and understanding of policy and practice issues affecting Youth Mental Health and Wellbeing.

- Demonstrated understanding and commitment to, social inclusion and youth work principles.
- Some knowledge of evidence informed practice and approaches, working to support children and young people' s mental health and wellbeing.

### ***Experience, Skills & Competencies***

The Family Matters **Parenting Programmes Specialist worker** should be:

- Minimum of 2 years' experience of working in a relevant professional field.
- Experience in working directly with children and an understanding of relevant mental health / wellbeing related issues faced by parents and children
- Experience of establishing contact and developing relationships with other community and statutory agencies, to ensure collaborative working to inform and deliver an area wide parenting and wellbeing strategy.
- Experience of delivering / coordinating evidence informed / based programmes.
- Ability to engage and work sensitively, and in an empowering way with parents
- Demonstrate a commitment to assuring high standards in service delivery, record keeping and strive for a user centred service.
- Demonstrate an ability to apply knowledge to evidence based practice
- Ability to work effectively as part of a team as well as ability to work on own initiative.
- Excellent verbal and written communication skills.
- Excellent interpersonal skills, including communication, analytical and negotiation skills.
- Demonstrate the ability to problem solve.
- Ability to coordinate and implement interventions in a range of settings, educational, community etc.
- Strong IT and Design Skills – literate in Word, Excel, PowerPoint