

## **Epilepsy Ireland: Research Officer** **(<https://www.activelink.ie/node/115003>)**



Together we can achieve a society where  
no person's life is limited by epilepsy

249 Crumlin Road, Dublin 12

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### **Title: Research Officer**

**Location:** Epilepsy Ireland Head Office, Crumlin, Dublin 12. Hybrid working policy in place.

**Hours of Work:** 28 – 35 hours per week. Occasional evening/ weekend work required.

**Travel:** Occasional travel required.

**Reporting to:** Advocacy & Communications Manager

**Contract:** Initial 2-year fixed term contract with a six-month probation period.

**Salary:** Commensurate with experience and agreed working hours.

### **About Epilepsy Ireland**

Epilepsy Ireland (EI) was established in 1966 and is the national organisation supporting and representing people with epilepsy and their families. Our vision is to achieve a society where no person's life is limited by epilepsy. Our work encompasses:

- Support and education services for people with epilepsy and their families, delivered from head office in Dublin and nine regional offices
- Education and training for health professionals
- Raising awareness and improving public understanding of epilepsy
- Advocating on behalf of people with epilepsy
- Funding and supporting epilepsy research

See [epilepsy.ie](http://epilepsy.ie) for more information on the organisation and our activities.

### **Role Summary**

This is an exciting opportunity to shape and drive Epilepsy Ireland's research activities in a newly created role that reflects our strategic commitment to supporting and advancing epilepsy research in Ireland. As Research Officer, you will play a central role in coordinating our research funding calls, engaging with the epilepsy research community, and promoting meaningful Public & Patient Involvement (PPI).

Working closely with management, the board of directors, researchers, and people with epilepsy, you will help set research priorities, ensuring strong research governance oversee, evaluate the impact of our research investments, and communicate key findings to diverse audiences. You will also act as a key liaison between Epilepsy Ireland and the wider research ecosystem, fostering collaborations and ensuring that the patient voice remains at the heart of epilepsy research.

To excel in this role, you will need strong analytical and organisational skills, along with excellent communication and interpersonal abilities to engage effectively with a wide range of stakeholders, from researchers and funding bodies to people with epilepsy and their families. A solid understanding of health research methodologies, funding processes, and policy landscapes will be crucial. Additionally, you should be proactive, detail-oriented, and passionate about ensuring that epilepsy research is patient-centred, impactful, and aligned with the needs of the community.

**Please see full Job Description attached below.**

## Apply for this role:

Please send your Resume plus a detailed covering letter explaining why you wish to apply for the position, highlighting your relevant skills and experience, to Catherine Powell at [recruitment@epilepsy.ie](mailto:recruitment@epilepsy.ie) (mailto:recruitment@epilepsy.ie).

Please use the reference '**Research Officer**' in your email subject line when applying. The closing date for receipt of applications is **5pm on May 1st, 2025**.

Shortlisting will apply and will be based on the information contained in the CV and covering letter.

The first interview will reduce the initial short list and remaining candidates may be invited for a second interview. It is anticipated that first interviews will be held in mid-May, and second interviews, if applicable, will be held by the end of May.

The role will be subject to Garda vetting, verification of qualifications and reference checks.

All applicants should have current and valid permission to work and reside in the Republic of Ireland.

Canvassing will disqualify.

By applying for this position you are giving Epilepsy Ireland consent to have your personal data stored, which will be retained for the purpose of this recruitment process only.

*Epilepsy Ireland is an equal opportunities employer.*

For the moment, we do not require the assistance of recruitment agencies.

### Region

Dublin 12 / Hybrid

### Date Entered/Updated

10th Apr, 2025

### Expiry Date

1st May, 2025

Attachment	Size
<a href="#">Research Officer Job Spec</a>	43.93
<a href="#">FINAL.docx</a>	KB

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**Source URL:** <https://www.activelink.ie/vacancies/community/115003-epilepsy-ireland-research-officer>