

Mental Health Ireland: Development Officer, North Dublin, Kildare & West Wicklow (<https://www.activelink.ie/node/114878>)



Development Officer, North Dublin, Kildare & West Wicklow

The salary for this post is analogous with HSE 2020 Salary Scale plus 8%, in line with October 2023 WRC agreement on Section 39 Pay.

In line with HSE Grade VI, Point 1, €48,541 (plus the 8%) per annum.

The Salary for the post will be €52,424 (inclusive 8%) per annum.

Working Week 37 hours

**PLEASE QUOTE REFERENCE NUMBER JOB REFERENCE NO 2025-004 WITH YOUR APPLICATION.
EMAIL ONLY PLEASE.**

Working as part of the national team of Development Officers, the Development Officer for this position will work a five-day week covering the geographical locations of North Dublin, Kildare and West Wicklow. The essential role of the Development Officer is to deliver on the core objectives of Mental Health Ireland's Strategy. This will include supporting the establishment, operation and development of the network of local Mental Health Associations, the coproduction and delivery of Mental Health Promotion projects, Recovery education / recovery orientated Initiatives and delivery of training to community and corporate organisations and members of the public. The Development Officer will represent Mental Health Ireland in North Dublin, Kildare & West Wicklow in collaboration with the HSE and other related stakeholders in the community both statutory and voluntary with the objective of working to improve the mental health and wellbeing of the population.

The Development Officer will report to the National Development Manager (Community) and work closely with both the national office team and the Development Officer team to coproduce projects, campaigns and communication and to share expertise and unique local initiatives. The role demands flexible working hours which will necessitate some attendance at out of hours meetings/events related to the duties of a Development Officer.

The applicant must have the necessary experience and capacity for lone working and to work on their own initiative. Members of the Development Officer team are also required to lead on National Projects and Programmes from time to time.

The successful candidate will have a minimum of 5 years' experience working in a relevant mental health and related community/voluntary sector.

You will be required to have:

- Proven experience in mental health and mental health promotion.
- A recognised third level qualification in health and/or social care or equivalent.
- A demonstrable understanding and knowledge of mental health promotion underpinned by recovery principles.
- A proven track record of working in a team environment.
- Experience of promoting and sharing knowledge and skills that can benefit an organisation as a whole.
- Promoting an open knowledge-sharing environment that builds knowledge, skills and service for the benefit of the organisation as a whole.
- Experience of volunteering and working with volunteers.
- Proven experience coproducing and delivering training and group facilitation.

- Commitment to the mission values & strategy of Mental Health Ireland.
- Knowledge of the health and social policy context in which Mental Health Ireland operates.
- Knowledge of how mental health services are delivered by the HSE and other providers.
- The ability to represent Mental Health Ireland across a diverse range of audiences and to build effective relationships with Mental Health Associations, HSE, service user groups, community/ voluntary organisations, cross sectoral stakeholders and the media.
- Demonstratable exceptional communication, networking and interpersonal skills, both verbal and written.
- Strong analytical skills with an ability to access information accurately, quickly and to strategically implement.
- Excellent organisational and ICT skills (Information Communication Technology).
- A high level of motivation, experience and capacity for lone working and working on one's own initiative.
- To have their own car, a clean driving licence and indemnify Mental Health Ireland on their Insurance policy in line with revenue requirements.

How to apply:

To apply for this position, please submit a cover letter setting out your reasons for applying for the position along with your Curriculum Vitae to recruitment@mentalhealthireland.ie (<mailto:recruitment@mentalhealthireland.ie>).

Download the full Job Description from the Mental Health Ireland website (<https://www.mentalhealthireland.ie/mental-health-ireland-jobs/>).

Closing date for applications is 12 noon on Friday 25th April 2025. Applications received outside this time will not be considered. Applications received outside this time will not be considered. Shortlisting will be carried out based on the information received in your CV and letter of application.

Interviews will be held on week commencing 5th May 2025.

National Development Manager, Mr Conor Geoghegan conorg@mentalhealthireland.ie (<mailto:conorg@mentalhealthireland.ie>).

Please ensure to include the relevant Job Reference Number 2025-004 in your letter of application and CV.

Region

Dublin, Kildare & Wicklow

Date Entered/Updated

3rd Apr, 2025

Expiry Date

25th Apr, 2025

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