

Men's Development Network: Training Officer & Project Administrator (<https://www.activelink.ie/node/114852>)



As the Men's Development Network's (MDN) looks ahead to its next 5-year Strategic plan a fantastic opportunity is now available to be part of a growing and innovative organisation. Two significant positions that will play a major role in the future development of the organisation are now open for applications.



On Feirm Ground 2 Training Officer Engage 35hrs (ref: MDN/ET/25/03)

The position is offered on a full-time basis, contingent upon the ongoing availability of funding and the company's ability to secure funding contracts, grant agreements, and service level agreements. Collaborating with the OFG2 Programme Co-ordinator – Engage and the organisational support team, the role will have direct responsibility for managing all operations within the Engage-On Feirm Ground 2 (OFG2) programme. Strong project management skills in planning and organisation are essential to support the rollout of the programme.

Reporting to the OFG2 Programme Co-ordinator – Engage, the OFG2 Training Officer will become a vital part of the senior management team and assist in implementing the programme's strategic goals. They should possess knowledge and experience in managing key operations and corporate governance within the agricultural and mental health sectors. Additionally, they should have robust staff and operational management skills and an understanding of critical issues affecting farmers' health and wellbeing today.

Location: Hybrid / Waterford / Dublin



Project Administrator 35hrs (ref: MDN/ADMIN/01/04)

The position is offered on a full-time basis, contingent upon the ongoing availability of funding and the company's ability to secure funding contracts, grant agreements, and service level agreements. Collaborating with the Operations Manager and the organisational support team, the role will have direct responsibility for supporting the staff of the training and development programmes. Strong project management skills in planning and organisation are essential to support the rollout of the programmes.

Reporting to the Operations Manager, the Project Administrator will become a vital part of the team and assist in implementing the programme's strategic goals. They should possess strong administrative and organisational skills, and an understanding of health and safety regulations. Additionally, they should be adept at liaising with local and national agencies, and promoting the organisation in day-to-day work.

Location: Waterford

All applications CV and Cover letter to be submitted by **Thursday 16th April 2025 by 12 noon to recruitment@mensnetwork.ie** (<mailto:recruitment@mensnetwork.ie>) or posted to;
Equality House,
49/50 O'Connell Street,
Waterford City,
Waterford,
X91 E866.

Further information including Job specifications are available below or on our website and social media platforms @MensNetworkIE www.mensnetwork.ie (<http://www.mensnetwork.ie>)

Region

Waterford / Dublin / Hybrid

Date Entered/Updated

2nd Apr, 2025

Expiry Date

16th Apr, 2025

Attachment

Size

[On Feirm Ground 2 Training Officer candidate information pack March 2025.pdf](#)

2.35 MB

[Project Administrator candidate information pack 2025.pdf](#)

2.35 MB

Source URL: <https://www.activelink.ie/vacancies/community/114852-mens-development-network-training-officer-project-administrator>