

Clay Youth Project: Centre and Maintenance Worker (General Operative) (<https://www.activelink.ie/node/114773>)



CLAY CLG is currently inviting applications for the position of

Centre and Maintenance Worker (General Operative)

CLAY CLG is a community-based youth centre, purpose built to provide and facilitate a fully integrated, caring, and innovative youth project for the young people of the Lower Crumlin, Dublin 12

Summary role of Centre and Maintenance role

The Centre and Maintenance worker's (General Operatives) core role is to maintain and progress the Clay Youth centre, as a building that is fit for purpose, to deliver youth work according to the Clay CLG Strategy.

Person Specification:

Essential Knowledge, Skills and Experience Required:

- Reporting to the Project Leader, the Centre and Maintenance worker role will be to carry out the maintenance tasks and essential functions.
- Undertake caretaking responsibility for the Clay's Garden and car park and grounds.
- Undertake routine preventive maintenance and caretaking of the Clay centre.
- Repair non-functional areas of the centre and work within the boundaries of Clays Health and Safety policy on repairs.
- Ensure health and safety standards are adhered to within all areas of the centre including routine fire drills.
- Arrange regular servicing of alarms, CCTV, fire extinguishers, heating systems
- Assist with the ordering of new equipment and centre related materials.
- Support new developments within the project including supporting the roll out of capital grant developments onsite.
- Be onsite for external contractors and centre related contracted professionals.
- Follow up on alarm call outs and act as the Clay key holder.
- Ensuring that the Clay vehicles are road worthy and serviced to standard for NCT etc
- Ad-hoc duties as assigned by Project Leader

Additional Tasks

- As the Clay centre is a Youth Project, on occasion the role of centre and maintenance staff may require creative support with the preparation seasonal programme props for the young people's youthwork programmes.
- The role will also include supporting the youthwork process by occasionally driving of the Clay vehicle with the youthwork staff onboard.

Essential skills and qualifications required for the role

- Min two years' experience in a construction trade or relevant experience for role

- Trade qualifications relevant to the role of General Operative- centre and maintenance worker
- Have a full clean driving licence
- Health and safety training desirable

Work Schedule:

- 35 hours per week over 5 days, Monday through Friday- 8-4 but hours can be discussed with successful applicant. Part Time Option may also be considered
- Garda Vetting will apply to this position.
- General Operative Scale applies
- 25 annual holidays.

Application process:

Please provide a CV with completed application form to rosie@clayproject.ie (<mailto:rosie@clayproject.ie>) For more information, please visit www.clayyouthproject.ie (<http://www.clayyouthproject.ie>)

Closing date is **18th April 2025**

Clay is an equal opportunities employer.



An Roinn Leanaí, Comhionannais,
Mánuana, Léargas/Infheicthe agus Oige
Department of Children, Equality,
Disability, Integration and Youth



CLAY complies with the Governance Code for community, voluntary and charitable organizations in Ireland. Charitable Status Number: Chy 19983 Company Registration Number: 383751. This project is co-funded by the Government of Ireland and the European Union

Region

Dublin 12

Date Entered/Updated

31st Mar, 2025

Expiry Date

18th Apr, 2025

Attachment	Size
Employment Application Form (003).doc	94 KB

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