

National Women's Council: Membership and Communications Coordinator (Maternity Cover) **(<https://www.activelink.ie/node/114649>)**



NWC is currently recruiting for

Membership and Communications Coordinator

(Maternity Leave Cover)

This is a critical time for women's right. As the leading representative organisation for women and women's organisations with almost 200 member groups across the island of Ireland, we are at the forefront of campaigning for women's rights and equality.

An exciting opportunity has come up to join our team as **Membership and Communications Coordinator (Maternity Leave Cover)**. If you are passionate about feminism and women's equality, are an excellent communicator and enjoy engaging with women from diverse backgrounds, we want you!

We are looking for you to join the team based in Dublin. We work a hybrid model, with two days a week in the office. This post is for a full time (35 hours/week) position for a fixed term 12 months contract as maternity leave cover.

NWC is an equal opportunities employer and welcomes applications from all interested parties including people from diverse backgrounds and under-represented groups including ethnic minority groups and people with disabilities. NWC offers a number of flexible working arrangements.

The salary for the position is: €48,329

The Membership and Communications Coordinator (maternity leave cover) will lead on and support key membership and communications functions of NWC in line with the Membership Strategy and Strategic Plan of NWC. The Coordinator will be responsible for managing membership communication, organising events and other member engagement activities. The Coordinator will also provide communications support to key events and projects of NWC, including press work and social media.

Link to:

[Application Form \(https://www.activelink.ie/sites/default/files/attach/notice-entry/2025/03/25/2025_Application_Form_Membership_and_Communications_Coordinator.doc\)](https://www.activelink.ie/sites/default/files/attach/notice-entry/2025/03/25/2025_Application_Form_Membership_and_Communications_Coordinator.doc)

[Job Description \(https://www.activelink.ie/sites/default/files/attach/notice-entry/2025/03/25/JD%20Membership%20and%20Communications%20Coordinator.pdf\)](https://www.activelink.ie/sites/default/files/attach/notice-entry/2025/03/25/JD%20Membership%20and%20Communications%20Coordinator.pdf)

Applications and interviews

Please complete and e-sign the application form and send it to Susan McCormack, susanmcc@nwci.ie (<mailto:susanmcc@nwci.ie>) no later than midnight on 29th April 2025

Late applications will not be reviewed.

Region

Dublin / Hybrid

Date Entered/Updated

25th Mar, 2025

Expiry Date

29th Apr, 2025

Attachment**Size**

[JD Membership and Communications Coordinator.pdf](#)

114.53
KB

[2025_Application_Form_Membership_and_Communications_Coordinator.doc](#) 327 KB

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