

Community Law & Mediation: Chief Operating Officer **(<https://www.activelink.ie/node/114648>)**



Community Law & Mediation is Recruiting a Chief Operating Officer

Community Law & Mediation (CLM) is at an exciting stage of development. The organisation has grown in the last 5 years and its current strategy envisages further growth. As a result, we wish to recruit a dynamic leader to the newly created role of Chief Operating Officer (COO). This senior leadership role will direct the operational activities of the organisation.

The COO will strengthen CLM's capability to implement its strategy and this role is an opportunity to shape a growing and dynamic organisation. As the first COO of CLM, you will have the scope to design and grow the role over time. The role reports to the CEO. While ultimate accountability to the Board rests with the CEO, lead responsibility for key organizational goals will be split between the two roles. The COO will also deputize for the CEO as needed.

About CLM

Community Law & Mediation (CLM) is a community based, independent law centre and charity providing services nationwide and operating in two locations: Dublin and Limerick. It was founded in 1975 and assists on almost 6,000 issues annually through its services, which include free legal advice and representation; information and education; and mediation and conflict coaching. CLM also campaigns for law reform, and for the safeguarding of rights already enshrined in law.

In 2021, CLM set up the Centre for Environmental Justice, the first of its kind in Ireland. The Centre aims to empower and equip individuals, community groups and organisations to challenge environmental injustice using the law.

For more information, take a look at our website. (<https://communitylawandmediation.ie/centre-for-environmental-justice/>)

Further information

The role is based on a 5 day week but a 4 day week would be considered, in which case salary, leave and benefits will be reduced on a pro rata basis. The position is fixed term (2 years), though it is hoped to secure sufficient funding to enable the role to be longer term. Salary details are available on request.

For full details of the role, please click here. (<https://www.activelink.ie/sites/default/files/attach/notice-entry/2025/03/25/COO%20Job%20Description.docx>)

To download the application form, please click here. (<https://www.activelink.ie/sites/default/files/attach/notice-entry/2025/03/25/2025%20Application%20Form%20CLM%20COO%20Role.docx>)

Application:

Please send the completed **application form and CV**, as one document, by email to Aoife Kelly-Desmond at akdesmond@communitylawandmediation.ie (<mailto:akdesmond@communitylawandmediation.ie>). The closing date for

receipt of applications is **5pm Wednesday 16 April 2025**.

Community Law & Mediation is an equal opportunities employer. To view CLM's fair processing notice, please click [here](http://communitylawandmediation.ie/wp-content/uploads/2020/08/FAIR-PROCESSING-NOTICE-for-Job-Applicants.pdf).
(<http://communitylawandmediation.ie/wp-content/uploads/2020/08/FAIR-PROCESSING-NOTICE-for-Job-Applicants.pdf>)
Please direct any questions to Aoife Kelly-Desmond, CEO at akdesmond@communitylawandmediation.ie
(<mailto:akdesmond@communitylawandmediation.ie>)

Region

Dublin 17 / Hybrid

Date Entered/Updated

25th Mar, 2025

Expiry Date

16th Apr, 2025

Attachment	Size
COO Job Description.docx	67.27 KB
2025 Application Form CLM COO Role.docx	62.18 KB

Source URL: <https://www.activelink.ie/vacancies/civil-liberties-human-rights/114648-community-law-mediation-chief-operating-officer>