

Making Connections: Operations & Development Lead **(<https://www.activelink.ie/node/114432>)**



Operations & Development Lead

CONTRACT: Full-time, permanent. 4-day pro rata will also be considered.

SALARY: €40,000 - €49,000 per annum, commensurate with experience.

LOCATION: Dublin – currently 2 days in the office per week. This role requires candidates to be based in Dublin.

BACKGROUND

Making Connections is a Dublin-based, volunteer-led non-profit organisation with a mission to alleviate loneliness and isolation among older people. The organisation empowers individuals to age well in their own homes and stay connected to their communities. Through a range of individualised and group-based well-being supports, Making Connections helps people over 65 to maintain their health, independence, and social connections. Key initiatives include befriending visits, community activity support, telephone check-ins, walking companionship, assistance with digital devices, and the provision of information and signposting services.

THE ROLE

Reporting to the Executive Director, the Operations and Development Lead will oversee operations, including ICT, data management, processes, systems, financial management, and compliance. They will play a key role in scaling the organisation's impact, enabling the Executive Director to focus on leadership and strategy.

The ideal candidate will be strategic yet hands-on, taking ownership of their responsibilities, driving progress, and implementing effective systems. They will manage finances, collaborate with the external accountant, ensure compliance, and lead income generation and business development.

This role is perfect for a mission-driven professional who thrives in a dynamic charity environment. Adaptability, collaboration, and a proactive mindset are essential. If you're ready to drive operational excellence and growth, we'd love to hear from you!

APPLICATION DETAILS

To apply for this position, fill out this form (<https://www.charitycareersrecruitment.ie/vacancy/136#application-info>) to get the full job description, candidate information pack, and application details.

If you have further questions, email recruitment@cciexecutivesearch.ie (mailto:recruitment@cciexecutivesearch.ie), using Making Connections — Operations & Development Lead as the subject of your email.

The recruitment campaign for this position is being managed exclusively on behalf of Making Connections by non-profit specialist recruitment consultancy CCI Executive Search.

It is CCI's policy to ensure that as much accommodation as possible is provided to facilitate the participation of individuals with special needs in the recruitment process and the workplace. If you require any specific accommodations, please let us know.

Deadline for applications: 07/04/2025 12:00

Region

Dublin

Date Entered/Updated

14th Mar, 2025

Expiry Date

7th Apr, 2025

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