

## **Mid West Simon Community: Kitchen Porter - Limerick** **(<https://www.activelink.ie/node/114402>)**



### **Kitchen Porter**

**Location:** Homeless Residential Service

**Reports to:** Kitchen Coordinator (Chef)

**Hours:** 22 hours per week

### **Job Purpose:**

To support the Kitchen Coordinator and kitchen team by ensuring the kitchen is clean, organized, and functioning efficiently. The role involves assisting with food preparation, cleaning, stock management, and maintaining a high standard of hygiene in the kitchen environment, all while adhering to food safety standards.

### **Main Duties & Responsibilities:**

- **Cleaning & Hygiene:**
  - Clean kitchen equipment, utensils, and appliances as needed.
  - Ensure cleanliness of all kitchen areas, including floors, counters, and storage spaces.
  - Dispose of waste correctly and assist with recycling.
  - Maintain dishwashing and cleaning areas to a high standard.
- **Food Preparation Assistance:**
  - Help prepare food ingredients and assist with meal preparation tasks under the guidance of the Kitchen Coordinator.
  - Organize and prepare ingredients, including portioning and basic tasks like preparing salads.
- **Stock Management:**
  - Assist with receiving deliveries and store food items properly.
  - Help with stock rotation and ensure that food is used within its best-before dates.
  - Report on stock levels to the Kitchen Coordinator and assist with stocktaking.
- **Kitchen Operations:**
  - Support kitchen staff in setting up and packing down workstations.
  - Ensure kitchen equipment is cleaned, organized, and maintained to avoid damage or malfunction.
- **Health & Safety Compliance:**
  - Follow all health and safety protocols, ensuring kitchen practices meet food hygiene standards.
  - Report any safety hazards or equipment faults to the Kitchen Coordinator.
  - Maintain proper cleaning routines in accordance with health regulations.
- **Other Duties:**
  - Other duties as assigned, including tasks in other areas of the service, as required

### **Person Specification**

#### **Essential:**

- Basic understanding of food hygiene and health & safety standards.
- Good organizational skills and attention to detail.
- Ability to work effectively in a team.
- Reliable and punctual with a positive attitude.

- Ability to follow instructions and work under supervision.
- Physically fit and capable of lifting heavy items and standing for long periods.

### **Desirable:**

- Previous experience as a kitchen porter or in a similar role.
- Knowledge of stock management and food storage procedures.
- Flexible and adaptable, with a willingness to take on a range of tasks.
- Awareness of the challenges faced by vulnerable individuals, with the ability to work sensitively within a supportive environment.

### **To Apply :**

Please send your CV & Cover Letter to [recruitment@mwsimon.ie](mailto:recruitment@mwsimon.ie) (mailto:recruitment@mwsimon.ie) **by 19th March 2025 ( 11am )**

All job offers are subject to Garda Vetting and Reference Checks.

*Mid West Simon Community is an equal opportunities employer and welcomes applications from all sections of the community.*

*Mid West Simon Community Project funded by Limerick City and County Council and the HSE.*

### **Region**

Limerick

### **Date Entered/Updated**

13th Mar, 2025

### **Expiry Date**

19th Mar, 2025

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**Source URL:** <https://www.activelink.ie/vacancies/community/114402-mid-west-simon-community-kitchen-porter-limerick>