

## **Foróige: HR Officer (<https://www.activelink.ie/node/114323>)**



### **JOB TITLE: HR Officer**

### **Job Reference: FRGJOB\_1129**

Foróige is the National Youth Development Organisation, which promotes and fosters youth development through the operation of various youth services in urban and rural areas throughout the country. Foróige is currently recruiting for the following position:

### **HR Officer**

#### **Project Summary**

The HR Team works in partnership with the organisation using best practices in HR. You will join a team of 6 people who support managers and staff to do their best work. This is an opportunity to work with an ambitious HR Team who work together to support each other to achieve the needs of the organisation. We want someone who wants to work in the not-for-profit sector knowing that their contribution supports this organisation and meets the needs of young people across Ireland.

#### **The successful applicant will have the following essential requirements;**

- Bachelor's degree in Human Resources or related discipline. (E)
- At least two years relevant work experience (E)
- Access to car and full Irish driving licence (E)
- Experience in payroll administration an advantage (D)
- CIPD qualification is an advantage. (D)

#### **Please view the Job spec for a full list of requirements.**

**([https://www.foroige.ie/sites/default/files/frgjob\\_1129\\_human\\_resources\\_officer\\_job\\_description.pdf](https://www.foroige.ie/sites/default/files/frgjob_1129_human_resources_officer_job_description.pdf))**

The full job spec and Foróige application form are available to download from our website [www.foroige.ie](http://www.foroige.ie) (<http://www.foroige.ie>) Email CVs and Cover Letters to: [recruitment@foroige.ie](mailto:recruitment@foroige.ie) (<mailto:recruitment@foroige.ie>)

**The deadline for returning completed application forms is Thursday, 10th April at 12pm.**

*Foróige is committed to a policy of Equality of Opportunity in its employment practices.*

#### **Region**

ParkWest, Dublin / Hybrid

#### **Date Entered/Updated**

11th Mar, 2025

#### **Expiry Date**

10th Apr, 2025

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**Source URL:** <https://www.activelink.ie/vacancies/children-youth/114323-foroige-hr-officer>