

## **CLAY Youth Project: Youth Worker - UBU Programme** **(<https://www.activelink.ie/node/114315>)**



### **Position: Full Time Youth Worker UBU Programme**

CLAY Youth Project CLG is currently inviting applications for the position of a Full Time Youth Worker.

#### **Role Description**

This is an exciting position as the role of a youth worker in a dynamic youth project in Lower Crumlin. This position is offered under the UBU funding scheme. This youth work role involves the development and delivery of programmes and activities that aim to meet the needs of the young people aged 10+.

CLAY CLG is a community-based youth project in Lower Crumlin, Dublin 12. It provides a range of programmes and opportunities for targeted young people in the area to overcome adverse circumstances and achieve their full potential by improving their personal and social development outcomes. It is important that the Youth Worker has the skill set and commitment to work with our target group and to support their personal/educational development.

This post requires flexibility in working the allocated 35 hours over the working week, which includes scheduled weekend and evening work of 3 late evenings a week. Midterms, Summer Holidays and also includes residential work

#### **Please ensure you meet the qualification criteria below before applying**

A full clean driver's licence (Desirable)

#### **The Candidate**

All applicants **must** meet one of the following requirements:

- A professionally endorsed qualification in Youth Work or Youth and Community Work or
- Have worked with young people for two years full time in a youth work setting and have an equivalent professional qualification within the social studies/youth work/education or community development field

#### **Knowledge and Skills Required**

- Knowledge and understanding of UBU framework.
- Knowledge and experience of youth work methodologies.
- To be flexible and attentive to the needs of young people
- Good report writing skills and ability to maintain project records
- Excellent interpersonal skills and an ability to work effectively as a team member.
- Knowledge of child protection legislation and associated procedures; must have up to date child protection training and/or be willing to complete child protection training in line with CLAY's Child Protection Policy and Safeguarding Statement
- Excellent time management skills and a proven ability to prioritise tasks in a busy work environment

- Be familiar with The Logic Model planning for youth work programmes
- Be familiar with The Logbook recording system
- Ability to liaise effectively with appropriate agencies.
- The focus of the working week is in-person face to face engagement with young people, supporting planning and delivery/evaluation of programmes that are outcome focused, and young person centred.
- Provide opportunities which support young people to improve their social and developmental outcomes.
- To ensure youth work approaches and methodologies are effective and outcome focused.
- Work in collaboration with the current Youth Worker / Volunteers in the Clays UBU youth work programme (and wider project work) to provides a range of programmes and opportunities for targeted young people in the area to overcome adverse circumstances and achieve their full potential by improving their personal and social development outcomes.
- To develop and deliver creative and appropriate responses to young people in the programme.
- To encourage young people to actively participate in the design and development/evaluation of programmes.
- To engage and build professional relationships with young people.
- To plan, deliver and facilitate non-formal educational and personal development programmes.
- To provide updates and reports as requested and attend regular meetings.
- The Youth Worker will have shared responsibility for connecting young people into the project.
- To support volunteers /students.
- Support and take on written and verbal reporting of the programmes outcomes.
- To carry out any administrative duties appropriate to your role as UBU Youth worker (evaluations, programme records, record keeping, timesheets, work reports etc)

## Summary of Responsibilities.

- To follow reporting planning and SLA procedures as required by CDYS/ UBU
- Maintain employer and young people's confidentiality at all times.
- To participate in outreach programmes if required.
- To drive the CLAY bus on activities and trips for young people
- To liaise to advocate on behalf of young people to other service providers and third parties if required.
- Work with local schools, parents, Gardai and other agencies and services working with young people from the area, were appropriate.
- To participate in relevant in-service training as agreed with the Project Leader.
- To carry out any other lawful instructions of the board of management appropriate to the role of Youth Worker
- Work directly alongside other staff members in various settings.

## Other duties may include:

- Work as part of a team engaging in team meetings and appropriate supervision, review and planning sessions.
- Promote positive working relationships with external organisations.
- Commitment to the work of Clay Youth Project and to work within the values, policies, and procedures of the organisation.
- Carry out any other duties deemed necessary, from time to time especially collaboration with the wider Clay team and occasional community development work
- To work within Clays CLG strategy and operational plans.
- To consistently act in a professional manner and be present to the needs of CLAY Young People
- To participate in regular supervision with your line manager.
- Identify training needs with your line manager and participate in training opportunities appropriate to the role.

## Application process

Please send a CV (max 3 pages) including a cover letter and completed application form [rosie@clayproject.ie](mailto:rosie@clayproject.ie) (<mailto:rosie@clayproject.ie>) with the title **UBU 'Youth Worker'** in the subject bar.  
Department of Education Pay Scales Apply

These posts are funded under the UBU funding scheme by the Department of Education and Youth through the CDET/ City of Dublin Youth Services

Please note that this position is contingent on CLAY's continued receipt of funding.

**Closing Date: Friday 4th April 2025 by 5pm**

Applications received after this deadline will not be accepted.

A panel may be formed following the interview process and short listing will apply.

CLAY CLG is committed to a policy of Equality of Opportunity in its employment practices.

Candidates under consideration for employment in CLAY will be subject to Garda vetting and reference checks.

We will inform candidates who have been successfully shortlisted. We regret that it is not possible to provide individualised feedback to applicants who have not been shortlisted for interview and we kindly request that you do not call or email seeking feedback. Candidates who do not meet '**Essential**' requirements will **Not** be engaged within this recruitment process.

**For more information, please visit [www.clayyouthproject.ie](http://www.clayyouthproject.ie) (<http://www.clayyouthproject.ie>)**

Charitable Status Number: Chy 19983  
Company Registration Number: 383751



**Region**  
Dublin 12

**Date Entered/Updated**  
10th Mar, 2025

**Expiry Date**  
4th Apr, 2025

<b>Attachment</b>	<b>Size</b>
<a href="#">Employment Application Form.doc</a>	94 KB

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