

## **South Dublin County Partnership: Migrant Integration Manager** **(<https://www.activelink.ie/node/114278>)**



South Dublin  
County Partnership  
Páirtíocht Chontae  
Átha Cliath Theas

### **Migrant Integration Manager**

**Full Time**

### **The Organisation**

South Dublin County Partnership (SDCP) is a Local Development Company that develops projects and services to support sustainable and vibrant communities, where people realize their potential and experience a high quality of life. The focus of our activities is on areas where people experience disadvantage. Funding for our work comes from a variety of sources; our main funders are the Department of Community, Environment and Local Government and the Department of Social Protection. South Dublin County Partnership is an equal opportunities employer and welcomes applicants from a diversity of backgrounds.

### **The Role & Team**

A vacancy has arisen for a **Manager of the Migrant Integration Team** at South Dublin County Partnership. The SDCP Migrant Integration Team works with newly arrived International Protection Applicants, Ukrainian Beneficiaries of Temporary Protection, refugees and the Roma community in the community and at our drop-in intercultural centre in Tallaght village.

**The Migrant Integration Manager will lead the Migrant Integration Team of staff and volunteers in providing a range of community-based services including English language classes; 1-2-1 support and advocacy; employment support and training; community-based projects; cultural events etc. Projects are delivered at our Tallaght-based drop-in centre and across the South County Dublin.**

South Dublin County Partnership is looking for an energetic, innovative, organised, and motivated manager, with great people and project management skills to join the organisation as the Migrant Integration Manager. This is an evolving role with space for creativity and innovation, suitable for a driven and passionate leader. The successful candidate will report to the Migrant Integration and Employment Placement Senior Manager.

### **Role and responsibilities**

#### **Project Management**

- Oversee the development and delivery of South Dublin County Partnership's Migrant Integration Project, across the South County Dublin area, championing innovation and creative project delivery.
- Work with Senior Management and the Migrant Integration Team to design, develop and implement programs and services to address existing and emerging needs of the newly arrived migrant community, particularly hard-to-reach groups.
- Manage, support and lead the Migrant Integration Project staff team, ensuring effective delivery of client-centred services.
- Develop and implement monitoring and evaluation systems to assess the effectiveness of programs.
- Provide case management support & guidance for support and advocacy workers.
- Work with Senior Management to develop and implement a long-term strategic plan for migrant integration in South County Dublin.
- Ensure effective management and operations at the SDCP Migrant Drop-In Centre, including building management.

## Reporting & Administration

- Support implementation of IT and other strategic priorities as outlined in the SDCP strategy.
- Work with Senior Management and internal admin staff to develop effective data processing and data management systems.
- Conduct regular audits to ensure funder reporting guidelines are adhered to.
- Prepare regular status updates for Senior Management.

## Stakeholder Engagement

- Work with Senior Management and Migrant Integration staff team to build, develop and maintain strong relationships with key stakeholders, including internal departments, local community organisations and government agencies.
- Attend forums and relevant meetings with key stakeholders, as necessary.

## Qualifications and Experience:

- Minimum 2 years of experience in a managerial role.
- Degree in Management, Social Sciences, Community Development, Social Care, Migrant Integration, International Development or a related field, or equivalent experience.
- Proven experience in project development and management, including planning, execution, and evaluation.
- Proven track record in working to KPIs and leading teams to reach targets.
- Experienced in report writing and meeting funding deadlines.
- Experience working within migrant integration, social care, community development or a related field, an advantage.
- A strong interest in and knowledge of the issues facing asylum seekers, refugees and migrants in Ireland, particularly those who are at risk of social exclusion, poverty and discrimination.
- Experience of and/or an understanding and ability to relate to and work with people across cultures and backgrounds.

## Competencies and Skills Required:

- Strong leadership and team management skills, with the ability to inspire and motivate others.
- Excellent understanding of the needs and barriers facing refugees and international protection applicants in Ireland.
- Organisational and project management skills.
- Excellent written and spoken English
- Self-motivated, with the ability to take initiative and work independently.
- Excellent IT skills, including proficiency with CRM platforms, MS Office Suite, and other relevant software.
- Experienced in report writing and meeting funding deadlines.
- In-depth understanding of cultural diversity and the ability to work effectively in a multicultural environment.
- Ability to design and implement evaluation frameworks to measure program success.
- Ability to speak additional languages including French, Arabic, Spanish, Somali, Ukranian/Russian etc., an advantage.

## Other

- Full clean driver's license with access to car for work purposes is essential for the role.

## Terms & Conditions

**Post:** Migrant Integration Manager (35 hours per week) fixed term contract of 12- months.

**Location:** Post requires outreach work with travel required throughout the service delivery area of South County Dublin (Tallaght, Clondalkin, Citywest, Lucan etc.).

**Reporting to:** Migrant Integration and Employment Placement Senior Manager

**Salary:** €53,042 - €67,332 (inc. two Long Services Increments) depending on experience

## Benefits:

- Excellent Pension of 10% employer's contribution after successful probation period.
- Access to HSF low-cost health insurance.

- Access to training and development opportunities to support the successful candidate in their role.
- 35 Hour per week (full time)
- Bike to Work Scheme

## APPLICATION PROCESS

### Postal Applications:

Applicants should pay particular attention to the essential and desirable criteria in the job description, your suitability and why you are the best candidate for this post in question. Please send copy of your up-to-date detailed CV (no more than 2 pages) and cover letter accompanied with **completed confidential form** marked: **Migrant Integration Manager Ref: 182**

### Administration & Operations Department

South Dublin County Partnership

Unit D1 Nangor Road Business Park

Nangor Road

Dublin 12.

### Email Applications:

Email your CV, cover letter and application form to [jobs@sdcpartnership.ie](mailto:jobs@sdcpartnership.ie) (mailto:jobs@sdcpartnership.ie) – subject box to be marked: **Migrant Integration Manager Ref: 182**

Closing date for receipt of applications: **21st March at 5.00pm**

**Late applications cannot be considered. Shortlisting of candidates will apply.**

**Please provide the names, address, occupation, and contact details of two referees. (Contact will not be made without prior notification to you). Please note that no individual correspondence will be entered.**

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The Social Inclusion and Community Activation Programme (SICAP) is co-funded by the Irish Government, through the Department of Rural and Community Development, and the European Union through the European Social Fund Plus.

### Region

South Dublin

### Date Entered/Updated

7th Mar, 2025

### Expiry Date

21st Mar, 2025

Attachment	Size
<a href="#">182 Migrant Integration Manager AF.docx</a>	730.18 KB

**Source URL:** <https://www.activelink.ie/vacancies/civil-liberties-human-rights/114278-south-dublin-county-partnership-migrant-integration-manager>