

Craol: Compliance and Development Coordinator **(<https://www.activelink.ie/node/114223>)**

Craol are now seeking applications from suitably qualified candidates for the role of

Compliance and Development Coordinator

This role is on a consultant contract basis only.

The contractor will be expected to deliver services in the following areas:

- Provide Governance support to Craol and its members
- Further financial Sustainability by sourcing various funding streams
- Manage the Craol Helpdesk
- Organising annual events

Further details :

The Community Radio Forum of Ireland Society Ltd hereafter referred to as Craol was established in 1997 as a cooperative society limited, and formally incorporated as a Cooperative in December 2004 with the Registrar of Friendly Societies.

Craol is registered under the Industrial and Provident Societies Acts, 1983-2014, registration number 5352R

CRAOL is the representative, coordinating, lobbying, training and support group for 21 fully licensed stations and 15 + aspirant stations. Craol actively promotes the rollout of Community Radio across Ireland.

Craol's mission is to "empower and support community broadcasters nationwide to deliver a social benefit to their communities through active volunteerism, shared resources, good governance, partnership and networking"

Craol's purpose is to develop the Community Radio Movement in Ireland, to realise its potential to make a difference to and provide social benefit to the local communities its members are part of.

In accordance with the Broadcasting Act 2009 (64:b (i)), Craol is committed to providing a social benefit to local communities affiliated with the organisation.

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- Manage the Craol Helpdesk
- Organising annual events

It is essential that the applicant have the following:

- Commitment to the purpose and ethos of Craol, with extensive (5 years +) experience of management and Community Radio involvement.
- Excellent understanding of governance and compliance requirements especially for the not-for-profit sector.
- Experienced in negotiating, brokering and securing service delivery contracts.
- Experience in income generation and events management within the community and voluntary sector.
- Ability to manage multiple projects simultaneously and possess the skills to work effectively with other contractors and volunteers in a collaborative environment.

- Understanding of QQI accreditation, and community education and training.
- Advanced networking skills, people skills with the ability to build rapport with funders, stakeholders, community development and community education colleagues.
- Self-proficiency in project management approaches, IT proficiency, good presentation skills, with the ability to market the organisation.
- Ability to take initiative, be hands-on, spotting and responding to opportunities as they arise.
- Attend monthly meetings with Craol Coordinating Committee and provide written and verbal reports.
- Use of a vehicle and hold a valid driver's license.
- Ability to travel, conduct evening work, occasional overnight stays, and weekend work.

Time Frame

This role will commence 1st May, 2025, and run until December 19th, 2025, and is a one-year contract covering 112 days. (avg 3 days per week with need to be flexible)

This role is mostly remote and may require some office-based attendance.

This role is an 8 month contract subject to successful funding.

Remuneration.

The daily rate for this role is €200, inclusive of VAT, invoiced monthly.

Tax Clearance

The successful applicant must be in possession of a valid tax clearance certificate for the duration of the contract. Such a valid tax clearance certificate from the Irish Revenue Commissioners must be produced by the successful applicant before execution of the contract. A valid tax clearance certificate means a tax clearance certificate issued by the Irish Revenue Commissioners.

Applications via email only to chair@craol.ie (mailto:chair@craol.ie) and must include a cover letter and CV.

Closing date for applications is March 28th, 2025.

Proposed interview date Thursday April 17th, 2025.

Shortlisting may apply.

Region

Remote

Date Entered/Updated

5th Mar, 2025

Expiry Date

28th Mar, 2025

Source URL: <https://www.activelink.ie/vacancies/community/114223-craol-compliance-and-development-coordinator>