

Private Emergency Accommodation Manager **(<https://www.activelink.ie/node/114078>)**

What We Do:

We provide Private Emergency Accommodation (PEA) support services. We provide a high standard of accommodation, ensuring a peaceful and welcoming environment for our service users. In line with the company's core values, we provide comfort, Care, and Compassion to all our service users.

What we're looking for:

We're looking for a full-time PEA Manager who is a hardworking, compassionate, proactive individual, with an interest in upholding our core values and ensuring a peaceful, welcoming, and caring environment for our service users. The Manager will be joining a well-established high-functioning team, dedicated to providing and maintaining high standards in the service we provide.

As a Team Member, you'll enjoy:

- Career Development Opportunities.
- Company Events.
- On-Site Parking.
- 20 Days Paid Annual Leave.
- Employee Assistance Programme.

Location We provide our service in the Lucan area, West Dublin.

Salary Range €36,000.00-€50,000.00 per annum.

What will be required from you

The successful candidate will support the General Manager in all areas of the business. They will act as a point of contact for key stakeholders and partners involved in the accommodation service.

The successful candidate will oversee day-to-day operations in the accommodation service. This critical role requires a highly motivated, experienced professional to ensure continuous engagement with staff to ensure smooth and effective operations.

The successful candidate will be required to encourage a culture of employee engagement through effective and transparent communication; effective people management and the implementation of ad hoc initiatives aimed at improving the working environment.

The successful candidate should be aiming to provide strong leadership and management to team members.

The role will include providing and maintaining accurate, consistent, and comprehensive reports. Ensuring attention to detail in regard to compliance with relevant regulations, policies, procedures, and systems at all times.

Our Ideal Candidate will have:

- Experience and knowledge of current emergency accommodation services.
- Experience in a management role in an accommodation setting.
- Excellent communication, interpersonal, and time management skills.
- Strong ability to motivate, inspire, and collaborate with the team.
- Excellent record-keeping with attention to detail and report-writing skills.
- QQI level 5/6 qualification in a relevant area is desirable but not essential.

Work Location:

In Person

Work Authorisation:

Applicants must have the required Work permits and authorisation to work in Ireland.

If you are interested in becoming part of the team, please email johnagalvin@baroc.ie (<mailto:johnagalvin@baroc.ie>)

Region

Lucan, West Dublin

Date Entered/Updated

26th Feb, 2025

Expiry Date

26th Apr, 2025

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