

## **Drogheda Homeless Aid: Assistant Manager** **(<https://www.activelink.ie/node/113313>)**

Osborne Executive Recruitment are proud to partner with **Drogheda Homeless Aid** to recruit a new **Assistant Manager**. DHA aims to restore dignity and hope by providing care, support, and shelter for homeless men, encouraging self-development, independent living, and resettlement.

### **Role Overview**

As Assistant Manager, you'll play a key role in ensuring DHA's services run smoothly and efficiently. Working closely with the General Manager you will be responsible for daily operations and maintaining high standards of client care, safety, and compliance.

### **Key Responsibilities**

1. Daily Operations
2. Staff Supervision
3. Service Quality
4. Property Management
5. Health & Safety
6. Partnerships and Representation

### **Essential:**

- Experience in operational management, preferably in charity, social care, or housing.
- Strong understanding of client care, especially for vulnerable groups.
- Proven skills in leading and managing staff.
- Good organisational and problem-solving skills, with the ability to handle multiple priorities.
- Knowledge of health and safety, safeguarding, and risk management.
- Strong written and verbal communication skills for working with stakeholders.

### **Desirable:**

- Experience in homelessness or housing services.
- Knowledge of charity sector regulations.
- Experience working with volunteers and community groups.
- Familiarity with property management systems.

**All interested candidates should apply through the link provided for the attention of Elaine Scilley at Osborne Recruitment: [Elaine.Scilley@osborne.ie](mailto:Elaine.Scilley@osborne.ie) (<mailto:Elaine.Scilley@osborne.ie>)**

If you are interested in finding out more about the above role and would like to be considered for this or other suitable roles that we may have available for your skill set – please attach your CV via the link provided. Please submit your updated CV in Word Format.

If you are living in Ireland and hold a VALID WORK PERMIT, we would love to hear from you, if however, you do not hold a valid work permit unfortunately we will not be in a position to assist you with your job search.

*Osborne are proud to be an Equal Opportunity Employer.*

#### **Region**

Drogheda, Co Louth

#### **Date Entered/Updated**

22nd Jan, 2025

**Expiry Date**

5th Feb, 2025

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**Source URL:** <https://www.activelink.ie/vacancies/community/113313-drogheda-homeless-aid-assistant-manager>