

**Médecins Sans Frontières / Doctors Without Borders (MSF):  
Supporter Services Assistant  
(<https://www.activelink.ie/node/113256>)**



**Supporter Services Assistant**

The Supporter Services Assistant is an essential member of the fundraising team supporting MSF's Fundraising strategy to ensure all donation processing and fundraising support is provided to ensure excellent delivery of supporter care. This important role will be the first point of contact with many donors, improving on donor experience, managing the administration of the donation process and creating supporter care content and materials. The successful candidate will have excellent interpersonal skills, administrative experience and the ability to work supportively and effectively within and across teams.

**[Please click here for more information and the application process.](https://cezanneondemand.interviewweb.it/msfuk/jobs/supporter-services-assistant-msf-ireland-50064/en/)**

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**Recruitment timetable:**

- Closing date for applications: 2 February 2025, 11.59pm GMT
- Interviews: Commencing week 10 February

**For any queries or issues please contact:**

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**Region**

Dublin / Hybrid

**Date Entered/Updated**

20th Jan, 2025

**Expiry Date**

2nd Feb, 2025

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**Source URL:** <https://www.activelink.ie/vacancies/aid-development/113256-medecins-sans-frontieres-doctors-without-borders-msf-supporter-services-assistant>