

## **Traveller Mediation Service: Mediator / Trainer** **(<https://www.activelink.ie/node/113041>)**



**The Traveller Mediation Service (TMS) in partnership with Restorative Justice in the Community (RJC) wishes to recruit a**

### **Mediator / Trainer**

#### **Context:**

The Traveller Mediation Service (TMS) works to mediate conflicts between Travellers, between Travellers & Agencies, and between Travellers and the Settled Community.

The service promotes and delivers conflict prevention and intervention skills training and capacity building to TMS stakeholders.

**Job Title:** Mediator/Trainer

**Location:** Based in Athlone, Co. Westmeath

**Reporting to:** TMS Manager, & RJC Manager, and Board of Management

**Term of contract:** 12 months fixed term, subject to funding

**Working Week:** The standard working week applying to the post is 35 hours

**Annual Leave:** 25 days

**Salary:** €38,000 p.a. (Company pension included)

**This position is full-time, but applications for two part-time roles may be considered, at pro rata rates.**

### **Position Summary**

The role of the Mediator/Trainer will be to work as part of the TMS team, reporting to the TMS Manager, and the RJC Manager and Board of Directors.

This post requires an experienced mediator with proven training/facilitation skills.

While the primary role of this position will be to work as a mediator, the person will also be required, at times, to work with the staff team in delivering TMS training programmes.

The successful candidate will have knowledge/lived experience of the Traveller community and culture, and will be supervised and supported in his/her role.

Flexible hours are required including some evenings and weekends and will involve significant travel.

### **Duties and Responsibilities**

**The Mediator/Trainer will have the following responsibilities:**

- To work as part of a team to carry out the work of the TMS.
- To take mediation referrals (though utilising and working through the established referral system) and to respond to agreed referrals, under the direction of the lead mediator/TMS management team
- To monitor and follow up all interventions to completion, including onward referrals.
- To ensure forms and paperwork are properly completed.
- To ensure best practice within all aspects of the programme.
- To participate in the compilation of monthly and annual statistics in line with data requirements and with a view to the evaluation of the project.
- To report to the TMS Manager (& RJC Manager and Board of Management).
- To provide and deliver training for Travellers, agency staff and volunteers who work with Travellers around issues of conflict.
- To build the capacity of all stakeholders in the area of effective conflict prevention and intervention.
- Any other duties as deemed appropriate.

## Requirements

- A comprehensive knowledge and understanding of mediation and conflict prevention & intervention theories and practice
- A high level of skill and experience in the area of facilitation
- A qualification in mediation is essential.
- A qualification in training/facilitation would be an advantage.
- Demonstrated experience and understanding of Traveller culture
- Knowledge and understanding of the issues and the context of this project in relation to Traveller conflict
- Experience of community development principles
- Excellent organisational, interpersonal, communication and networking skills
- Good IT skills (including Word, Excel and PowerPoint)
- Ability to work on own initiative and within a team
- Ability to liaise with a broad variety of stakeholders
- A high degree of self motivation and initiative
- Belief in the value of mediation/ADR and in building the capacity of all stakeholders to manage/resolve conflict
- Willingness to work irregular and unsocial hours on occasions
- Adhere to the goals and ethos of Restorative Justice in the Community and the TMS
- Demonstrate sound work ethics and a high level of professionalism
- Able to maintain strict confidentiality in performing the duties of Mediator
- Be fully competent and capable of undertaking the duties attached to the office and be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service.

**Essential: A full, clean driving licence and access to a car is essential for this position.**

**Please email CV and cover letter to Leah Quinn at [leah.quinn@tmsireland.ie](mailto:leah.quinn@tmsireland.ie) (<mailto:leah.quinn@tmsireland.ie>)**

No later than **5pm on Friday 31st January 2025**

Restorative Justice in the Community is an equal opportunities employer.

### **Region**

Athlone, Co Westmeath

### **Date Entered/Updated**

13th Jan, 2025

### **Expiry Date**

31st Jan, 2025

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**Source URL:** <https://www.activelink.ie/vacancies/civil-liberties-human-rights/113041-traveller-mediation-service-mediator-trainer>