

South Dublin County Childcare Committee: Childminding Development Officer (<https://www.activelink.ie/node/112977>)



Applications are being sought from suitably qualified and experienced people for the role of

Childminding Development Officer

South Dublin County Childcare Committee was established in 2002 to strategically co-ordinate the sustainable development of an accessible and holistic quality childcare infrastructure in South Dublin County. South Dublin CCC is funded by the Department of Children and Youth Affairs (DCYA) and acts as the local agent for DCYA in South Dublin County.

Essential Criteria:

- Level 8 Qualification in Early Years Care and Education or equivalent
- A good understanding of Early Learning and Care and the School Age Childcare Sectors in relation to national policy and regulation.
- Development and delivery of training/workshops/networks (Communities of Practice)
- Excellent IT and administrative skills, including experience in report writing and use of Microsoft Office Package including Word and Excel applications.
- Experience in the development and/or delivery of training/workshops/networks (Communities of Practice)
- Highly motivated and committed to working as part of a team as well as on own initiative.
- Excellent interpersonal and communication skills both written and verbal with the ability to engage on an individual and group basis.
- Excellent organisational skills, attention to detail and ability to solve problems.
- Excellent IT and administrative skills, including experience in report writing and use of Microsoft Office Package including Word and Excel applications.
- Have a full clean driving licence.

Desirable Criteria:

- Experience of working with the childminding sector and a good understanding of the policy context for childminding.
- Experience in project management, including initiation, implementation, and completion.

Nature of Employment:

- Full-time contract to the South Dublin County Childcare Committee on a fixed term contract until 31st December 2025 - 35 hours. (All contracts are subject to funding).
- The successful candidate will be required to be Garda Vetted.
- Salary Scale: Aligned to Local Authority Grade V

South Dublin County Childcare Committee is an equal opportunity employer.

Candidates will be short listed based on information supplied in their Application Form.

Provisional Date for Interviews: 06th - 13th February 2025

Application is by Application Form only which should be emailed to the Operational Team

Lead at caroline@southdublinchildcare.ie (mailto:caroline@southdublinchildcare.ie)

Deadline for receipt of applications is **5pm on the 23rd January 2025.**



Rialtas na hÉireann
Government of Ireland



Region

Dublin 22 / Hybrid

Date Entered/Updated

9th Jan, 2025

Expiry Date

23rd Jan, 2025

Attachment	Size
CMDO Job Description Feb 2025.docx	252.64 KB
CMDO Application Form 2025.doc	120.5 KB

Source URL: <https://www.activelink.ie/vacancies/children-youth/112977-south-dublin-county-childcare-committee-childminding-development-officer>