

## **Focus Ireland: Case Manager (Part Time), Family Homeless Action Team (<https://www.activelink.ie/node/112910>)**



### **Case Manager, Family Homeless Action Team**

**Location:** Role covers Dublin, Kildare and Meath

**Contract:** 2 Year, Part-Time Fixed-Term Contract

**(Starting Salary €36,687 - €39,856)**

The purpose of this role is to assess and support families and individuals during their pathway through homelessness to settlement.

#### **What you will do:**

- Work within the framework of the overall objectives of Focus Ireland.
- Work with and under the supervision and direction of the line management within the project.
- Visit families and individuals in emergency accommodation or their own homes.
- Carry out assessments and reviews and develop and implement support plans with those referred to the service.
- Work within a client-centered approach, encouraging autonomy and independence.
- Make contact with and establish links as appropriate with local services and relevant community groups and to work closely where appropriate with housing providers.
- Be familiar with and comply with all relevant Focus Ireland policy e.g. Child Protection Policy, Confidentiality Policy, Customer Complaints Policy, Health and Safety Policy, Personnel Policy.
- Maintain accurate records and statistics in accordance with Focus Ireland policy.
- Participate in the evaluation and development of the service.
- Liaise with and work co-operatively and effectively with the employees in Focus Ireland in relation to organisational procedures and policies in areas of personnel, finance, administration, research, development, education, public awareness and services.
- Manage an allocated caseload and adhere to care and case management processes and protocols.
- Work as part of a multi-disciplinary team.
- Be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to the attention of your Line Manager or Health & Safety representative.
- Attend and contribute to Team, Section and Agency meetings as required.
- Engage in clinical supervision sessions both one-to-one and group supervision on a regular basis with the Project Leader or team leader.
- Engage in PIE (psychologically informed environment) on a regular basis.
- Participate in relevant training and development courses as agreed with your Project Leader/Team Leader.
- Undertake such other duties as might be reasonably assigned from time to time in consultation with the Project Leader.

#### **What you will need:**

- A relevant third level qualification at degree level i.e. social care, psychology, sociology.
- Proven, extensive experience working in a social care setting.
- Experience of dealing with child protection and welfare responsibilities and responding appropriately to any concerns.
- Experience in carrying out assessments, including risk assessments.
- Experience in developing support plans and carrying out reviews.

- Ability to work on own initiative.
- Ability to deal with challenging behaviour.
- Ability to work alone and in a team setting.
- Ability to display flexibility in the role.
- Willingness to develop professional skills as identified through supervision.
- Full clean driver's license (*desirable*).
- Advocacy on behalf of a similar client group (*desirable*).
- Report writing skills (*desirable*).
- Information Technology skills (*desirable*).

**To apply please submit your CV Here (<https://login.hirelocker.com/focus-ireland/jobs/30916/case-manager-family-homeless-action-team-dublin-dublin>)**

**Closing date for applications: 20th of January 2025**

**Focus Ireland is an equal opportunities employer.**

**Region**

Dublin, Kildare & Meath

**Date Entered/Updated**

6th Jan, 2025

**Expiry Date**

20th Jan, 2025

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**Source URL:** <https://www.activelink.ie/vacancies/community/112910-focus-ireland-case-manager-part-time-family-homeless-action-team>