

## **Comhar na nOileán CTR: Oifigeach Forbartha (Páirt Aimseartha)** **(<https://www.activelink.ie/node/112732>)**



### **Oifigeach Forbartha**

#### **Oileáin Dhún na nGall (Páirt Aimseartha 3 Lá)**

#### **Cuspóir an Phoist:**

- Ag obair ar sheachadadh an Chláir LEADER D'Oileáin Dhún na nGall.
- Cumarsáid shoiléir a chinntiú le tionscnóirí tionscadail.
- Incháilitheacht tograí tionscadail do chúnamh deontais a mheas.
- Comhlíonadh rialacha oibriúcháin agus rialacháin an AE a chinntiú.
- Ullmhú doiciméadú tionscadail agus meastóireachtaí do Choistí Meastóireachta.
- Iarratais a chur i láthair ag cruinnithe an Choiste Meastóireachta & an Grúpa Gníomhaíochta Áitiúla (LAG) i nDún na nGall agus chun iarratais a mheas.
- Monatóireacht ar dhul chun cinn an tionscadail agus cúnaimh a sholáthar tar éis deontas a dheonú.
- Cabhrú le cur i bhfeidhm na Straitéise Forbartha Áitiúil d'Oileáin Dhún na nGall.
- Cabhrú le ceardlanna/oiliúint/imeachtaí eile a eagrú ar Oileáin Dhún na nGall.

***D'fhéadfadh go mbeadh uaireanta breise ar fáil ag obair ar chláir eile thar thréimhse ama.***

#### **Riachtanach:**

- Taithí agus/nó cáilíocht ábhartha i bhforbairt tuaithe/pobail
- Beidh líofacht sa Ghaeilge riachtanach don phost seo agus cumas oibriú go dhátheangach idir labhairt agus scríobh.
- Eolas ar Oileáin na hÉireann.

#### **Sonraíocht Phearsanta & Cáilíochtaí:**

- Scileanna maithe idirphearsanta agus cumarsáide agus eolas ar oileáin nó ceantracha tuaithe.
- Taithí ar oibriú in eagraíochtaí pobail ar bhonn gairmiúil agus/nó deonach.
- Taithí ar riaradh tionscadal, ar dhul chun cinn a thaifeadadh agus a thuairisciú.
- Cumas oibriú as a stuaim féin agus freisin oibriú go dlúth le príomhghníomhaireachtaí agus le daoine aonair.

Tá Príomhoifig Chomhar na nOileán lonnaithe ar Inis Oírr, Oileáin Árann ach is féidir oibriú go cianda.

**Pá: Ag tosnú ag €34,527, ag brath ar thaití agus cáilíochtaí.**

**Chun Sonraí Poist agus foirm iarratas a fháil seol ríomhphost ag [mairin@oileain.ie](mailto:mairin@oileain.ie)  
(<mailto:mairin@oileain.ie>)**

- Ní mór iarratais a dhéanamh tríd an bhFoirm iarratais amháin.
- Seol ar ais le do thoil cóip den fhoirm iarratais chomhlánaithe lena n-áirítear litir chúludaigh chui([mairin@oileain.ie](mailto:mairin@oileain.ie)) (<mailto:mairin@oileain.ie>)
- An dáta deiridh chun foirm iarratais a sheoladh arais ar ríomhphost ná **De hAoine 17/01/2025 ag 5p.m.**
- Féadfaidh gearrliostú a bheith i gceist.

***Tá Comhar na nOileán CTR tiomanta do chomhionannas deiseanna.***

# Development Officer

## Donegal Islands (Part-Time Position 3 Days)

### Job Objective:

- Working on the delivery of the LEADER Programme for Donegal Islands.
- Ensure clear communication with project promoters.
- Assess the eligibility of project proposals for grant assistance.
- Ensure compliance with operating rules and EU regulations.
- Preparation of project documentation and evaluations for Evaluation Committees.
- To present applications at the Evaluation Committee & Local Action Group (LAG) meetings in Donegal and to evaluate applications.
- Monitoring project progress and providing assistance after grant award.
- Assist in the implementation of the Local Development Strategy for Donegal Islands.
- Help organise workshops/training/other events on the Donegal Islands.

*There is a possibility that additional hours could be available working on other programmes over time.*

### Essential

- Experience and/or relevant qualification in rural/community development
- Fluency in Irish will be essential for this position and the ability to work bilingually including good writing skills through Irish.
- Knowledge of the Irish Islands.

### Personal Specification & Qualifications:

- Good interpersonal and communication skills and a knowledge of rural or island issues/concerns.
- Experience of working in community organisations in a professional and/or voluntary capacity.
- Experience of project administration, recording and reporting on progress, and maintaining records/accounts, etc.
- Ability to work on his/her own initiative and also to work in close association with key agencies and individuals.

Comhar na nOileán's Head Office is based on Inis Oírr, Aran Islands but remote working is possible.

**Salary: Starting at €34,527 pro rata, depending on experience and qualifications.**

**A Job Description and Application form is available on request from Comhar na nOileán by email at [mairin@oileain.ie](mailto:mairin@oileain.ie) (<mailto:mairin@oileain.ie>)**

- Applications must be made by way of the Application Form only.
- Please return a copy of your completed application form including a cover letter to [mairin@oileain.ie](mailto:mairin@oileain.ie) (<mailto:mairin@oileain.ie>)
- Closing date for receipt of applications **Friday 17/01/2025 at 5p.m.**
- Shortlisting may apply.

**Comhar na nOileán CTR is committed to equality of opportunity**



### Region

Oileáin Árann / Cianda

### Date Entered/Updated

17th Dec, 2024

### Expiry Date

17th Jan, 2025

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**Source URL:** <https://www.activelink.ie/vacancies/community/112732-comhar-na-noilean-ctr-oifigeach-forbartha-pair-aimseartha>