

## **Arcadia University – The College of Global Studies: Irish Programmes Officer (<https://www.activelink.ie/node/112691>)**



### **Irish Programmes Officer, Arcadia in Dublin, Ireland**

#### **Arcadia University – The College of Global Studies**

#### **About The College of Global Studies:**

The College of Global Studies at Arcadia University (based in Philadelphia, PA, USA), is one of the largest university-affiliated international study programs in the United States, each year serving over 2000 students from over 250 colleges and universities around the US.

The College community includes talented and dedicated professionals from around the globe. We are a diverse community committed to liberal education and global engagement. We understand that educating students requires a passion and commitment to service that often extends beyond a traditional workday. We also know this work is often deeply rewarding.

Our mission is to prepare students for lives of informed contribution in a rapidly changing global society. Through strategic institutional partnerships and innovative academic, experiential, and co-curricular programming expressed in diverse and challenging global contexts, students learn to think critically, observe skillfully, reflect thoughtfully, and participate meaningfully.

Arcadia has been delivering distinctive programs in Ireland for decades. Arcadia's Dublin Centre is located in the Temple Bar area where classes, academic programs, student life services and other forms of comprehensive support are extended to students studying with Arcadia Abroad.

#### **Job Purpose**

This full time, Dublin-based position will suit qualified individuals seeking a dynamic and challenging role in international education. The successful candidate will join the small Arcadia University, College of Global Studies Dublin-based team in developing and delivering Arcadia University study abroad programmes in Ireland for US university students.

The Irish Programme primary roles are student-facing and developmental; a significant amount of travel throughout Ireland in support of Arcadia students studying on Irish university campuses with a focus on orientation, co-curricular excursions and student learning balanced alongside a number of Dublin and centre-oriented responsibilities. This role will also be responsible for carrying the after-hours emergency phone on a rota basis, responding to lower level emergencies and forwarding serious emergencies to senior staff.

This position is based in Dublin, involves considerable travel and entails frequent evening and weekend work.

**Please see Job Specification attached below.**

**Any interested candidates can contact Gráinne Hand, Director of Irish Programmes and Enterprise [handg@arcadia.edu](mailto:handg@arcadia.edu) (<mailto:handg@arcadia.edu>)**

Application review will begin immediately.

Position will remain open until filled.

**Anticipated start date:** Start February 2025

**Region**

Dublin

**Date Entered/Updated**

16th Dec, 2024

**Expiry Date**

31st Jan, 2025

**Attachment**

[Updated Job Spec Irish Programmes Officer December 2024.docx](#)

**Size**

73.82  
KB

---

**Source URL:** <https://www.activelink.ie/vacancies/education-training/112691-arcadia-university-the-college-of-global-studies-irish-programmes-officer>