

## **Youth Advocate Programmes Ireland: Finance Manager** **(<https://www.activelink.ie/node/112690>)**



### **Finance Manager - YAP Ireland**

**Permanent full-time vacancy based in Dublin (Hybrid Position)**

**Ref: FM1224**

**Responsible to:** Director of Finance

**This post requires:** a belief in the YAP model of strengths based, needs led services for children, young people and families. This is an exciting time for the right person to join a growing organisation that achieves very positive outcomes for young people and families and is a great place to work.

Reporting to the Director of Finance, the Finance Manager will be a vital member of the finance team (which also handles payroll, IT, Health and Safety and administration) and deliver an outstanding service to the organisation. This person will drive accounting, budgets, audit, bookkeeping and payroll and is responsible for all the main finance team deliverables. This person will lead a small team of individuals to deliver high quality and timely deliverables to the organisation. YAP Ireland is committed to the highest standards of financial governance and any members of the team will need to be similarly committed.

### **These posts offer:**

- A salary of €52,000 per annum
- An opportunity to make a difference in your community and society as a whole
- A huge amount of flexibility and work / life balance - YAP Ireland operates a remote / hybrid working policy
- Employer contribution to PRSA
- Additional annual leave: (an additional day per year of service to a max of 25 days plus long service leave days)
- An opportunity to develop & grow your skills through our Staff Training & Bursary Scheme
- 92% of employees say YAP Ireland is an enjoyable place to work (staff opinion survey 2024)

**If this is what you are looking for, we would like to hear from you.**

### **Essential: Qualifications**

#### **Qualified Accountant or Qualified Accounts Technician**

##### Essential Work Experience

- At least 1 year's experience supervising and managing teams
- At least 3 years' experience working in a finance / account environment

##### Desired Work Experience

- Experience training and supporting colleagues and delegating work
- Experience in preparation of management accounts, processing payroll, using Microsoft Excel and payroll and accounting packages
- Experience in charitable organisations

**Salary:** €52,000 per annum

Please see the link below for the full Job Description and Person Spec: <https://yapireland.ie/work-with-yap-ireland/careers-with-yap-ireland/full-time-management-careers/> (https://yapireland.ie/work-with-yap-ireland/careers-with-yap-ireland/full-time-management-careers/)

## To apply for this position

Please fill out the online application form by clicking on the following link –

<https://yapireland.secure.force.com/jobapplication> (https://yapireland.secure.force.com/jobapplication)

and selecting the FM1224. Please use the job description and job specification to outline your suitability to the role when completing the application form.

Closing date for receipt of application forms is **15th January 2025**. Interviews will take place on 28th January 2025.

If you are selected for interview you will preferably be available on this date to attend interview in person in YAP Ireland Lower Ground Floor 191-193a North Circular Road Dublin 7.

Only completed applications will be accepted, CV's will NOT be accepted.

If you encounter any difficulty, please email [info@yapireland.ie](mailto:info@yapireland.ie) (mailto:info@yapireland.ie)

### Region

Dublin / Hybrid

### Date Entered/Updated

16th Dec, 2024

### Expiry Date

15th Jan, 2025

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**Source URL:** <https://www.activelink.ie/vacancies/children-youth/112690-youth-advocate-programmes-ireland-finance-manager>