

PACE: Property & Asset Management Lead **(<https://www.activelink.ie/node/112666>)**



PACE Property & Asset Management Lead

Reports to: PACE Quality Standards & Policy Manager

Job Location: Hybrid, PACE Head Office with remote working

Working Hours 39-hour week

Contract: Three-year initial fixed term contract and is subject to funding

Probation Period: 9 months

Property & Asset Management Lead

The Property & Asset Management Lead is responsible for assessing and managing the condition of the association's property portfolio, which comprises of less than 50 units dispersed around the Dublin region. PACE Housing Association is an Approved Housing Body with a strong reputation in providing both quality accommodation and support services to people with an offending background. This role involves reviewing stock condition reports, service departments records, analysing data to inform strategic asset management decisions, and ensuring properties meet regulatory standards and resident needs. The Property & Asset Management Lead will coordinate maintenance activities, manage the tender process for service contracts, overseeing contractors, and ensure that all work meets quality standards and budgetary constraints. The role's primary focus is within the PACE accommodation property portfolio primarily along with tasks relating to wider PACE service departments.

Please see Job Description and Person Specification attached below.

Starting Salary €45k – €48k DOE

Additions:

- Pension, upon completing probation
- CPD Continued Professional Development
- EAP Employee Assistance Programme
- Employee Health & Wellbeing Initiatives

Send your CV and Cover Letter/Personal Statement outlining your suitability for the post and return to Clare Liu at recruitment@paceorganisation.ie (<mailto:recruitment@paceorganisation.ie>) by 12 noon, 10th January 2025.

Region
Hybrid / Dublin

Date Entered/Updated

13th Dec, 2024

Expiry Date

10th Jan, 2025

Attachment

[PACE Property Asset Managment Lead job description Dec'24.docx](#)

Size

26.36
KB

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