

HUGG: Groups Operations & Administration (Part Time) **(<https://www.activelink.ie/node/112552>)**



Role: HUGG Groups Operations & Administration **(Remote, part time)**

Hours: 16 hours per week (to be agreed)

Salary: €14,000 per annum

Background:

Established in 2018, HUGG is the national suicide bereavement charity for Ireland. Through unique support groups, a telephone support line, website, vital research, advocacy, and educational work, HUGG is an essential lifeline for people who have been bereaved by suicide. HUGG is the only national organisation providing this suicide-specific support.

The Role:

We are seeking a new member to join our dynamic team, ideally an individual with a lived experience of a suicide loss, to work with the HUGG Groups Manager in supporting our volunteers and in the expansion and promotion of HUGG suicide bereavement support groups and HUGG events nationwide.

Full Job Description can be [read here \(https://hugg.ie/were-hiring-hugg-groups-operations-and-administration/\)](https://hugg.ie/were-hiring-hugg-groups-operations-and-administration/)

Closing date CV with brief cover letter to recruit@hugg.ie (<mailto:recruit@hugg.ie>) by Tuesday, 7th January 2025.

Region

Remote

Date Entered/Updated

5th Dec, 2024

Expiry Date

7th Jan, 2025

Attachment

[HUGG Groups Assistant in Operations and Administration Job Spec.pdf](#)

Size

70.13
KB