

Dundalk Community Training Centre: Digital Media Instructor **(<https://www.activelink.ie/node/112022>)**

Dundalk Community Training Centre

Dundalk CTC provides vocational training and education programmes to meet the needs of young people aged 16 – 21 from the local area who have left mainstream school early. Programmes have been designed to enhance each learner's potential to learn new skills and achieve relevant certification necessary for progression into employment, further training or continued education. This role demands flexibility in responding to learner needs through the provision of a variety of flexible training options which ultimately supports their move into the workplace or another learning environment.

The Board of Management invites applications from enthusiastic & self-motivated individuals for the position of:

Digital Media Instructor

(28 hours per week) Permanent Position

Applicants should possess:

- A formal Qualification in the Subject Matter or related area of Digital Media or similar
- A recognised qualification in Training & Education or similar
- Minimum of 3 -5 years' experience of working with young people
- The ability to integrate locally devised assessments with Technology Enhanced Learning, Literacy Development & other Pedagogical Skills & approaches.
- Knowledge and proven experience delivering a range of QQI level 3 & 4 modules in Digital Media, Communications, Graphic Design, Teamwork, Personal Effectiveness desirable
- Strong administration, communication, presentation and a proficiency in IT Skills
- A knowledge of QQI and the National Framework of Qualifications
- The ability to work effectively with Staff, Learners, External Partners, Employers & others as appropriate to support learner progression & development
- Creativity to design & deliver flexible training options

Your responsibilities will include but are not limited to:

- Developing, delivering, assessing, and monitoring of learner coursework to QQI level standards
- Provision of supports to learners including active participation in case conference and key-working and one-to-one support work
- Maintain class and learner records and provide reports as required
- Assisting with the planning, development, and implementation of CTC services within the Training Standards and Quality Assurance Systems.

Dundalk CTC offers an excellent package including contributory pension, leave and training opportunities for the successful candidate. Salary scale €33,254 - €59,330 Pro rata. This post is subject to successful Garda Vetting clearance and receipt of satisfactory references/qualification check prior to appointment.

To apply for the position:

Applications, to include a covering letter with C.V. should be marked **private and confidential** stating suitability for the position and sent to the General Manager, Dundalk Community Training Centre, Mulholland Ave, Dundalk Co. Louth. A91 H670 or by email to DBrown@lmetb.ie (<mailto:DBrown@lmetb.ie>)

Closing date for receipt of applications by post or email is **12 pm on Friday 29th Nov 2024.**

Dundalk Community Training Centre is an equal opportunities employer.

Region

Co Louth

Date Entered/Updated

7th Nov, 2024

Expiry Date

29th Nov, 2024

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