

## **Athy Community and Family Resource Centre: FRC Manager** **(<https://www.activelink.ie/node/111991>)**



**ATHY COMMUNITY FAMILY RESOURCE CENTRE (<https://www.activelink.ie/irish-links/community-development-renewal-family-parenting/athy-community-family-resource-centre>)**

are recruiting for the post of

### **FRC MANAGER (Full Time Post)**

**Athy CFRC is a Family Resource Centre that provides a range of family support and community development services for the residents of Athy.**

#### **Position entails:**

Working in partnership with the Voluntary Board of Management for the delivery of services and supports for families and individuals living in the Athy community

#### **Candidates will be expected to have:**

- A minimum of 3 years paid experience in coordinating a family support / community development project
- Hold a 3rd level qualification in family support / community development or equivalent training
- Commitment to and understanding of family support / community development values and principles
- Have knowledge and experience of family support in a community-based setting
- Experience of supporting and supervising staff
- Experience of implementing a governance framework informed by best practice
- Experience of working collaboratively at an inter-agency level
- Experience of Strategic and Operational Planning
- Strong organisational skills, time management, administrative and report writing skills
- Excellent interpersonal communication, group facilitation and community consultation skills with the ability to engage with and motivate people from a range of target groups
- Experience of working in partnership with statutory and voluntary organisations to achieve community benefit
- A minimum of 2 years financial management, budgeting experience and staff management
- A full clean driving license and access to a car
- Evening and weekend work required from time to time

**Applications in writing with CV to [chairperson@athycfrc.ie](mailto:chairperson@athycfrc.ie) (<mailto:chairperson@athycfrc.ie>)**

**Closing date for receipt of applications is Friday 29th November at 5pm**

**Athy Community and Family Resource Centre CLG is an equal opportunities employer.**

**Region**

Co Kildare

**Date Entered/Updated**

6th Nov, 2024

**Expiry Date**

29th Nov, 2024

**Attachment**

**Size**

AthyCFRC Job Description Manager  
2023.doc

2.55 MB

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