

## **Citywise Education: STEAM Officer & Admin / Operations Officer** **(<https://www.activelink.ie/node/111916>)**



### **About Citywise Education**

Citywise Education is a not-for-profit organisation which was set up to provide educational and social supports to young people in underserved communities. It currently provides a wide range of educational and leadership programmes through STEAMSquare, Fast Track Academy, and through a variety of clubs. Over 400 young people regularly use the services of Citywise Education.

### **STEAM Officer (Science, Technology, digital Arts, Engineering & Maths)**

STEAMSquare@Citywise is a state-of-the-art facility purposely designed for delivering a variety of STEAM based activities which include 3D printing, Robotics engineering, Computer Coding (Java, Python and Scratch), Microbits, Virtual Reality and much more. As part of a multi-million-euro project, we are expanding our building to include science labs and biologics facilities to house new programmes. The successful applicant will work with staff, volunteers and young people to design and deliver out-of-school and after-school programmes.

### **Admin and Operations Officer**

The successful applicant will work to support the smooth running of the organisation. Responsibilities include administrative support, financial admin and supervision of reception. The ideal candidate will have strong organisation and communication skills. Both part-time and full-time arrangements will be considered.

**Please see Job Specifications attached below.**

#### **Region**

Dublin 24

#### **Date Entered/Updated**

1st Nov, 2024

#### **Expiry Date**

10th Nov, 2024

<b>Attachment</b>	<b>Size</b>
<a href="#">STEAM Officer.pdf</a>	159.15 KB
<a href="#">Admin and Operations Officer.pdf</a>	154.52 KB