

## **Pieta: Finance Manager (Accounting & Reporting)** **(<https://www.activelink.ie/node/111636>)**



### **Job Title: Finance Manager (Accounting & Reporting)**

**Work Location:** Pieta Head Office, Tallaght with hybrid working option

**Salary:** €65,000 to €70,000 depending on experience

**Hours:** 35 hours per week, Monday to Friday 09.00 – 17.00 with 1 hour for lunch

Occasional attendance at Pieta Board or Sub Committee meetings in the evenings plus ad hoc travel may be required

**Contract Type:** Permanent

### **Role and Responsibilities:**

Pieta is seeking to recruit a Finance Manager (Accounting & Reporting) reporting to the Director of Finance. This is a key position in the finance team of Pieta and will collaborate closely with the Executive Management Team and manager level peers across the organisation. Duties will include, but not limited to, the management and preparation of annual financial statements, management accounts, budgeting and forecasting, technical accounting, regulatory financial compliance reporting plus internal and external stakeholder reporting requirements. The role will involve management and leadership of members of the finance team and will provide significant input and support across the department and to the Director of Finance. Being able to work on own initiative, manage a hybrid team and be self-directed and organised are requirements of the role. A strong focus on the internal compliance, control and governance environment is also required.

### **Below outlines the key duties and responsibilities of this position**

- Statutory accounts preparation and compliance.
- Monthly management accounts preparation and analysis.
- Overall general ledger management.
- Manage all technical accounting matters.
- Key point of contact for audit management (external & internal).
- Key lead in the budgeting and forecasting process.
- Key lead in presenting, developing and preparing all departmental reporting.
- Responsible for Financial Regulatory Compliance reporting.
- Tax compliance.
- Work with EMT, key internal and external stakeholders on financial analysis and reporting.
- Attendances & presentation at sub committees.
- Presentations to EMT, other managers and staff on key accounting and financial matters.
- Management and development of Policies & Procedures.
- Required to lead, manage and mentor direct reports.
- Lead finance accounting & reporting projects, as required.
- Cross cover for Finance Manager (Operations).
- Contribute to continuous improvement in the department.

### **Core competencies of the role:**

- Financial and commercial acumen
- Analytical

- Problem solving
- Leadership
- Teamwork
- Adaptability
- Communication
- Decision making
- Time management

## Education, Skills, and Experience required:

- Fully Qualified Accountant with ACA/ACCA/CIMA qualification
- Minimum 5 years PQE working in finance function in a senior position
- Experience in the Not-for-Profit sector desirable
- Ability to plan, organise, and prioritise workload and to meet deadlines on time
- Strong analytical and reporting experience
- Successful track record of introducing and implementing process improvements.
- Excellent leadership and people management
- Excellent communication and presentation skills
- Excellent relationship skills for internal and external collaboration and stakeholder management
- Advanced IT skills and working knowledge of MS Office and reporting
- Strong attention to detail
- Self-motivated with the ability to take initiative with a strong team and collaborative mindset

## How to Apply:

Applications for this post should be made via [our website \(https://www.pieta.ie/careers\)](https://www.pieta.ie/careers) by 31st October 2024. Please attach a CV and cover letter outlining your particular suitability for the role.

***Pieta is an equal opportunities employer and we welcome applications from all people. As part of our commitment to diversity, equality and inclusion, if you require reasonable accommodation as part of our process to apply for a job, to participate in an interview, or to join our team, please contact [recruitment@pieta.ie](mailto:recruitment@pieta.ie) (<mailto:recruitment@pieta.ie>). We will work with you to identify the appropriate accommodations that suit your needs. Pieta does not discriminate against any applicant or employee on the basis of disability and will respect the confidentiality of any medical or personal information.***

### Region

Dublin 24 / Hybrid

### Date Entered/Updated

21st Oct, 2024

### Expiry Date

31st Oct, 2024

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**Source URL:** <https://www.activelink.ie/vacancies/interest-groups/111636-pieta-finance-manager-accounting-reporting>