

## **Archways: Invitation to Tender - Audit Financial Statements** **(<https://www.activelink.ie/node/111378>)**



### **Archways invite proposals for the audit of their Financial Statements for the years ended 31st December 2025, 2026, and 2027**

#### **Organisation Details**

**Name of Organisation:** Archways

**Address:** Units 7 & 8, Oakfield Industrial Estate, Clondalkin, Dublin D22 EH52

**Principal Business:** Research, develop and promote evidence-based programmes for children, young people, parents, and the professionals that support them.

**CRO Number:** 430172

**Charities Number:** 20065843

**Principal Funding:** Tusla, Department of Justice, HSE, basis.point

**Number of Employees:** 30 full-time and 6 part-time

#### **Organisation Profile**

Archways, established in 2007, is a national organisation working in collaboration with local and national agencies.

We research, develop, and promote evidence-based programmes for children, young people, parents, and the professionals that support them across the country.

Our programmes begin with ante-natal supports, and we provide a series of interventions for children and young people up to the age of 18 and their families. We believe that the earliest intervention gives the best results and is the most cost-effective approach.

Our vision is 'We work towards an Ireland where children and families experiencing challenges have the capacity to create lasting positive change in their lives, with access to timely, high-quality support programmes.'

Archways transforms lives by challenging, championing and empowering all our stakeholders, through universal and targeted prevention and early intervention services that are based in evidence.

Through expertise, reflection and understanding, our people - and the partnerships and relationships they build - allow us to best support children, their families, the professionals who work with them and their communities, to create lasting change.

For more information, please visit our website: [www.archways.ie](http://www.archways.ie) (<http://www.archways.ie>)

#### **Key Deliverables & Support**

- Audit of the Director's Report and Financial Statements for 2025, 2026 and 2027 in accordance with current Company

- and Charity Law, accounting, and auditing standards.
- Ensure all Department of Public Expenditure, NDP Delivery and Reform circulars are adhered to.
- Ensure all funder requirements are adhered to.
- Preparation of independent audit report to company members.
- Preparation of financial statements from documents produced by Archways.
- Present the audit report to the Audit, Finance & Risk Committee in advance of the AGM.
- Present the audit report to members at the AGM.
- Report to statutory funders if and when required.
- Available to finance staff, management and directors for advice and information from time to time.
- Have at least one current Charities Regulator registered client.
- Familiar with the tax implications of trading as a registered charity and able to give advice on same.
- File all Companies Registration Office (CRO) documents.

## Timetable of Audit Year

- Financial Year end is the 31st of December.
- Draft accounts made available for review by 31st March each year.
- The accounts to be signed off at the AGM (held in April).

## Tender Proposal

The proposal should include as a minimum the following:

- An audit plan for the financial years 2025, 2026 and 2027.
- An overview of how the audit process will be controlled and coordinated.
- An outline of how you will help improve and support Archways in terms of value for money principles as set out by our funders.
- A breakdown of proposed fees for each year to include:
  - Fee for basic work
  - Fees for any additional work required.
  - Hourly charge out rates for grade of staff that will conduct the audit.
  - A proposed billing schedule.
- At least 2 references from CRA registered charities.

## Proposal Submission

If you have any queries, please email Noel Fox, Administration & Finance Manager, Archways [anfox@archways.ie](mailto:anfox@archways.ie) (<mailto:nfox@archways.ie>)

All proposals should be submitted by email [tonfox@archways.ie](mailto:tonfox@archways.ie) (<mailto:nfox@archways.ie>) no later than Friday 1st November 2024 at 5pm.

### Region

Dublin 22 / Nationwide

### Date Entered/Updated

7th Oct, 2024

### Expiry Date

1st Nov, 2024

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**Source URL:** <https://www.activelink.ie/vacancies/tenders/111378-archways-invitation-to-tender-audit-financial-statements>