

## **Carrigwohill Family Resource Centre: Family Support Worker (Part Time) (<https://www.activelink.ie/node/111187>)**

### **AIMS:**

Carrigwohill Family Resource Centre (FRC) aims to provide a comprehensive mental health and family support service to the community, and to those who use its services, a safe place where individuals and families feel secure, valued and confident. We work to deliver high standards and quality, effective services. The highly trained and competent staff at Carrigwohill FRC understand and respond to the needs of individuals and families, in an atmosphere that is both supportive and nurturing, and where every individual is encouraged to achieve their potential.

### **Roles and Responsibilities**

The successful applicant will carry out their duties as advised at interview, together with those outlined in the job description provided and in the Staff handbook. These duties and responsibilities are not an exhaustive list and evolve in line with legislation, Carrigwohill FRC policies and the continuing development of the service. From time to time, you may be required to undertake other reasonable duties or be allocated to other areas of responsibility in accordance with the best interests of the service and its clients. All employees are required to be flexible in this regard.

***This position will suit a qualified Family Support Worker or Social Worker who wishes to grow their career in a local community family support role.***

This position is part-time Monday to Friday – 16 – 18.5 hours (to be confirmed)

### **Key Duties**

*Support Project Coordinator, Family Support Team Lead, Family Support team and clients.*

This is an important role within the FRC and the work is of a complex nature, up to Level 4 on the Hardiker model. As a consequence, it requires a suitably qualified individual, mature in nature and with some experience in the area of mental health and family support.

Working closely with the Project Coordinator and Family Support Team Lead to deliver a comprehensive and safe service to the community. The service provides Family Support, adult counselling, adolescent counselling and facilitates a number of peer support groups. The main duties of this role are:

### **Key Responsibilities**

- Identify factors leading to disadvantage in the area and work with the Family Support Team Lead, the Project Co-ordinator and the Board of Trustees to raise awareness of these issues.
- Deliver a range of family supports in the community in line with the Centre's Workplan
- Ensure that the work undertaken is in keeping with the aims and objectives of the Family Resource Centre Programme
- Provide support and information to individuals and groups that are disadvantaged
- Work with the relevant statutory and voluntary agencies and facilitate inter-agency co-operation
- Liaise with colleagues within Education, Health and Social Services (Adult/Children Services) and professionals within external agencies.
- Work closely with the Co-ordinator and Family Support Team Lead to promote and support local voluntary and community activities in a respectful and non-discriminatory manner.
- Participate in planning, review and evaluation of the work of the Centre as well as maintaining appropriate records and preparing reports within specific regular timeframes.
- Observe and maintain a code of confidentiality and discretion in all dealings with service users, their families and with staff.
- To plan, implement and review programmes for parents based on an assessment of their individual and group needs.
- To recognise signs of physical, sexual and emotional abuse, neglect and any concerns regarding the welfare of children. To record concerns promptly and accurately. To consult with the Designated Liaison Person and take appropriate action in accordance with Northside Family Resource Centre Child Protection Policy.
- Fulfil the duties under the Children First Act 2015 (Mandated Person).

***A detailed job specification outlining the full detail of the role is available on request. Please email [administrator@carrigtwohillfrc.ie](mailto:administrator@carrigtwohillfrc.ie) (<mailto:administrator@carrigtwohillfrc.ie>) if you require a copy of same.***

## **Minimum Requirements**

- Third level qualification in one or more of Individual, Family & Community Support/Child, Youth & Family Studies, Youth & Community Work, Social Work or similar.
- Minimum of 1 - 3 years' experience in similar, community-based position.
- Demonstrable organisational and administration skills.
- A pragmatic, sensible and mature individual who has demonstrated their competence in a similar role.
- A flexible approach to work hours is essential.
- Ability to communicate effectively with people in the English language (verbally and in writing).

Receipt of satisfactory written references and Garda vetting

Salary from €18.33 per hour (to be reviewed). Role and salary are dependent on continuing funding agreements with statutory body Tusla.

16 – 18.5 hours week, Monday to Friday

**Applications by email with detailed CV to [realhr.theresa@yahoo.com](mailto:realhr.theresa@yahoo.com) (<mailto:realhr.theresa@yahoo.com>) no later than 14 October 2024.**

### **Region**

Carrigtwohill, Co Cork

### **Date Entered/Updated**

27th Sep, 2024

### **Expiry Date**

14th Oct, 2024

---

**Source URL:** <https://www.activelink.ie/vacancies/children-youth/111187-carrigtwohill-family-resource-centre-family-support-worker-part-time>