

## **Irish Development Education Association: Code of Good Practice Support Officer (<https://www.activelink.ie/node/111087>)**



### **The Irish Development Education Association (IDEA) is recruiting a dedicated and organized individual to join their team as a Code of Good Practice Support Officer.**

This 12-month fixed-term contract, with the possibility of extension, offers a unique opportunity to support the management of the IDEA Code of Good Practice for Development.

Key responsibilities include coordinating member engagement, maintaining accurate records, supporting international outreach, promoting the Code, and organising training and events. The ideal candidate should have at least one year of experience in project management or administration, strong organizational skills, and a commitment to IDEA's vision and values.

### **To apply**

Send your CV and a letter of motivation to [recruitment@ideaonline.ie](mailto:recruitment@ideaonline.ie) (<mailto:recruitment@ideaonline.ie>).

Interviews are expected to be held on Friday 25 October. The full terms of reference are [here](https://irp.cdn-website.com/9e15ba29/files/uploaded/IDEA_Code_Support_officer_2024.pdf). ([https://irp.cdn-website.com/9e15ba29/files/uploaded/IDEA\\_Code\\_Support\\_officer\\_2024.pdf](https://irp.cdn-website.com/9e15ba29/files/uploaded/IDEA_Code_Support_officer_2024.pdf)) **The deadline for application is Monday 21 October, 5.00pm.**

[Find out more...](https://www.ideaonline.ie/code-of-good-practice-support-officer) (<https://www.ideaonline.ie/code-of-good-practice-support-officer>)

#### **Region**

Dublin 1 / Hybrid

#### **Date Entered/Updated**

23rd Sep, 2024

#### **Expiry Date**

21st Oct, 2024

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