

Roscommon Volunteer Centre: Volunteer Centre Manager **(<https://www.activelink.ie/node/111058>)**



Job Title: Volunteer Centre Manager

Reports to: Chairperson of the Board, and the Board.

Location: County Roscommon, office based in Roscommon town.

Hours: 37 hours per week, permanent, involving occasional evening and weekend work.

Salary: Commensurate with experience and qualifications

About us

Roscommon Volunteer Centre is part of a national network of independent volunteer centres supported by Volunteer Ireland and funded by the Department of Rural and Community Development. As a registered charity, we promote volunteering and provide a county-wide service connecting volunteers with non-profit organisations.

Our purpose is to support the people of Roscommon to have a flourishing, vibrant community, with volunteering at its heart.

Role Summary

The Volunteer Centre Manager is responsible for managing the operations of Roscommon Volunteer Centre, promoting volunteerism, and supporting both volunteers and volunteer-involving organisations. This includes implementing strategic objectives, fostering innovation, and ensuring that the centre operates effectively in alignment with the Board's vision.

Please see Job Description attached below.

To Apply

Send your CV and a cover letter outlining your suitability for the role to tomanager@volunteerroscommon.ie (<mailto:manager@volunteerroscommon.ie>) by **1 p.m. on Friday, 27th September 2024**.

Interviews will be held on Monday, 7th October 2024, at Roscommon Volunteer Centre.

Region

Roscommon

Date Entered/Updated

20th Sep, 2024

Expiry Date

27th Sep, 2024

Attachment

[Centre Manager RVC, Job Description.pdf](#)

Size

119.14
KB

Source URL: <https://www.activelink.ie/vacancies/community/111058-roscommon-volunteer-centre-volunteer-centre-manager>