

## **Dublin Simon Community: Visiting Tenancy Support Services Project Worker** **(<https://www.activelink.ie/node/110999>)**



### **Visiting Tenancy Support Services Project Worker**

#### **About Us**

At Dublin Simon Community, we are passionate about making home a reality. Our aim is to empower people to access and retain a home by providing housing, prevention, addiction treatment, emergency response, and other targeted interventions, through advocacy and partnership.

If you share our values and want to make a difference then apply for this role with Dublin Simon Community and join the team!

#### **Benefits to working with Dublin Simon Community:**

- 25 days of annual leave
- 5% matched contribution to your pension
- Paid Sick Leave Policy
- Paid Maternity Leave Policy
- Bike to Work Scheme
- Commuter Travel Tax Savers Ticket
- 1st-week Comprehensive Training
- Progression Opportunities

#### **About the job:**

**Contract type:** Full-Time Permanent Contract.

**Working hours:** 37.5 per week (Monday-Friday, 9 am-5:30 pm, with occasional evening hours as needed)

**Location:** SDCC, DLR and FCC.

**Salary:** 35,000 progressing to 35,820 after 6 months' probation.

As a Project Worker - Visiting Tenancy Support, you will be instrumental in providing crucial interventions, assistance, and support to individuals transitioning from homelessness. Your role involves guiding clients in tenancy management and fostering supportive community links to propel them towards independent living. Working collaboratively within a team and reporting to the Service Manager, you will be a key player in our client's journey to stability.

#### **Responsibilities:**

- Develop, manage, and review housing support plans for 19-22 clients, including individuals and families, as part of a multi-disciplinary team to meet both service and client goals.
- Independently conduct care and case management, risk assessments, and safeguarding for vulnerable clients in their homes.
- Participate in weekly team meetings and planning sessions.
- Maintain regular communication with local authorities, housing providers, landlords, and other relevant offices during support visits.
- Advocate for tenants, offering quick and practical support during crises.
- Help client's access essential services such as housing welfare, social services, healthcare, and financial aid.
- Provide hands on support to clients in the setting up of their new homes and managing their support needs, excluding personal care.
- Offer emotional and practical support to those affected by homelessness, fostering resilience and empowerment.
- Prevent clients from losing their tenancies
- Assist clients in navigating housing services, understanding their rights and responsibilities, and resolving disputes or accessing financial and educational resources.
- Encourage positive community relations and social inclusion.
- Guide clients through tenancy agreements, referrals to support organizations, and mediation services.
- Keep clients informed on tenancy laws and financial changes affecting rent.
- Address child protection concerns, recording and reporting as necessary.
- Manage client data, compile statistics, and maintain internal systems.
- Represent your team in organizational responsibilities, such as petty cash or health and safety, and attend related meetings.
- Support non-English speaking clients to access services and information effectively.
- Aid clients in obtaining funding for setting up new homes.

#### **Essential for the role:**

- Bachelor's degree in Psychology, Social Care, Community Development, Social Work, or related field.
- Minimum of **2 years' experience** in a social care setting, with a proven track record in keyworking, case management, and implementing support plans.
- **Valid full driver's license is essential. Access to a car is desirable.**
- Deep understanding of homelessness, client-focused approach, and strong relationship-building skills.

For more information or to apply, contact our Recruitment Team at **(01) 635 4860** (Tel:016354860).

**<https://candidate.hr-manager.net/ApplicationInit.aspx?cid=1543&ProjectId=144462&DepartmentId=19023&MediaId=4620&SkipAdvertisement=true>**

Application due date: **29/09/2024**

For queries relating to this position please telephone **(01) 635 4860** (Tel:016354860).

**Region**

Dublin

**Date Entered/Updated**

19th Sep, 2024

**Expiry Date**

29th Sep, 2024

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