

## **Mid West Simon Community: Mid-West Simon Tenancy Outreach Team (<https://www.activelink.ie/node/110998>)**



### **Mid-West Simon Tenancy Outreach Team**

## **Job Title: Tenancy Outreach Support Worker**

**Reports to:** Regional Manager

**Location:** Mid West Region

**Contract:** 6 months, 35 hours a week (Monday to Friday)

**Salary Details:** €37,595.00 per annum

### **Job Specification**

- Excellent computer and administrative skills.
- Excellent communication skills.
- Full clean driving license, with access to own car.
- Ability to work on own initiative.
- Attention to detail and good organisational skills.

### **Additional information**

- 21 days paid annual leave with each year of service this increases until 25 days annual leave is reached.
- 1 gifted day off for your birthday and 1 day off for Christmas Shopping Day.
- Pension entitlement – after 1 years service.
- Access to Employee Assistance Program.
- Internal / External recruitment process.
- Access to further training and education.
- Bike to work scheme.
- Flexible working hours.
- Paid maternity leave of up to 80% of salary following one year of service.

For a more detailed job description, please email [recruitment@mwsimon.ie](mailto:recruitment@mwsimon.ie) (<mailto:recruitment@mwsimon.ie>)

To apply, please send CV and Cover Letter to [recruitment@mwsimon.ie](mailto:recruitment@mwsimon.ie) (<mailto:recruitment@mwsimon.ie>) by **10am, 30th September 2024**.

All job offers will be subject to Garda vetting and reference checks. A panel may be created.

*Mid West Simon Community is an equal opportunities employer and welcomes applications from all sections of the community. Mid West Simon Community is funded by Limerick City and County Council.*

#### **Region**

Mid West Region

#### **Date Entered/Updated**

19th Sep, 2024

#### **Expiry Date**

30th Sep, 2024

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**Source URL:** <https://www.activelink.ie/vacancies/community/110998-mid-west-simon-community-mid-west-simon-tenancy-outreach-team>