

Dublin Simon Community: Project Worker - Longfields **(<https://www.activelink.ie/node/110733>)**



Project Worker - Longfields

About us

At Dublin Simon Community, we are passionate about making home a reality. Our aim is to empower people to access and retain a home by providing housing, prevention, addiction treatment, emergency response and other targeted interventions, through advocacy and partnership. If you share our values and want to make a difference also, come talk to us at Dublin Simon Community. We're looking for client focused, friendly and adaptable people to join our team.

About the job

As a Project Worker you will work directly with clients work with the clients of Dublin Simon Community in short term accommodation to implement and carry out effective care and case management, with the objective of progression to and sustainment of long term accommodation. As well as our induction program, you will be provided with 10 training days throughout the year, ensuring you have the support and training to succeed in this role.

Location: Dublin City Centre.

Working Hours: 37.5 hours per week, shift work, 7 day liability. 25 days annual leave. Earliest start will be 8am and latest finish time will be 10.30pm.

Salary: 35.000

Responsibilities

- Complete a baseline assessment as a basis to develop support plans for each individual. This will be done through the completion of a thorough assessment using the Holistic Needs Assessment tool and other assessments.
- Develop a Housing Support Plan and risk assessment addressing areas arising from the assessment through setting goals and assisting the client reach goals.
- Work within Best Practise Professional Boundaries ensuring that clients are consulted and involved in both the operation of the service, and their own goal attainment.
- Operate within a case management system assisting clients to progress to and sustain long term accommodation, ensuring that the client's support plan is implemented, regularly reviewed and appropriate to their current needs.
- Review the Client Details on PASS of all households encountered and amends as necessary.
- Carry out health and safety and wellbeing checks as per local policy and recording of same.
- Ensure all new clients receive an induction to the service and are aware of their rights and responsibilities.
- Maintain knowledge and awareness of mental health issues, good practice in the field of mental health and knowledge of mental health services and act as professional guide and mentor to members of staff.
- Prepare reports, statistics and other information as required by Dublin Simon Community and update the PASS and Internal IT Systems on an on-going basis.
- Responsible for the achievement of goals as determined by organisational strategy and local scorecard and individual action plan.
- Meaningfully participate in regular supervision and performance review, contributing to the identification of own job related targets and training needs.
- Ensure clients are consulted and involved in the operation of the project as far as possible.
- Crisis and incident management, including but not limited to follow-ups, incident reporting and appropriate

- communication of incidents.
- Ensure consistent handovers, daily diary, incident reports and follow-ups, in accordance with organisation policies.
- Involvement in the induction and ongoing training of new staff, volunteers, graduates, student placements and community employment participants.
- Ensure routine maintenance, cleaning, health and safety and wellbeing checks occur, in line with operational procedures and standards.
- Ensure a high standard of customer service is provided and complaints are dealt with in an efficient and appropriate manner in accordance with complaints policy.
- Engage with and build a professional trusting relationship with people treating them with dignity and respect.

Minimum qualifications and skills:

- BA/BS degree (level 8) in Psychology, Community Development, Counselling, Social Care, Social Work, or similar.
- 3 years experience working in a social or caring setting.
- Ability to conduct risk assessments, create and manage client care plans, conduct holistic needs assessments.
- Understanding of why people become homeless and the needs they have.
- Good record keeping, report writing.
- IT skills including Microsoft, Excel, PowerPoint, Word and Outlook.
- Ability to manage challenging behaviour, whilst being respectful and professional.
- Excellent communicator, with the ability to advocate on the client's behalf.

Desirable:

- Full driver's licence.
- Experience of working with vulnerable and disadvantaged groups.
- Knowledge of the homeless sector.

Shortlisting will be in progress throughout the period that the vacancy is live, so you may be called for interview and/or the vacancy may be filled before the closing date.

<https://candidate.hr-manager.net/ApplicationForm/SinglePageApplicationForm.aspx?cid=1543&departmentId=18957&ProjectId=144459&MediaId=4620>

Application due date: 15/09/2024

For queries relating to this position please telephone **(01) 635 4860** (tel:016354860)

Region

Dublin City

Date Entered/Updated

6th Sep, 2024

Expiry Date

15th Sep, 2024

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