spunout: Governance & People Graduate Programme (https://www.activelink.ie/node/110717)

![spunout logo]

Governance & People Graduate Programme

Job Title: Governance & People Graduate Placement

Reporting To: People Operations Specialist / Governance & Policy Officer

Location: Hybrid role - WFH with requirement to attend Dublin 2 Office

Start date: Immediately

Contract duration: 1-year fixed-term contract

Remuneration: €30,000 gross per annum

Probationary Period: 3 months

Benefits:

- 4-Day Week
- 25 days annual leave (exclusive of public holidays)
- 2 days positive mental health leave annually
- Bike-to-Work and Tax-Saver Travel Scheme
- Wellbeing Supports

To Apply: Apply via this form only (https://communitycreations.bamboohr.com/careers/55) ; no CVs accepted
Closing date: Midnight Sun 22nd September.

About the programme

The spunout Governance & People Graduate Programme offers a dynamic opportunity for a recent graduate to immerse themselves in the core functions of HR and Governance within our organisation. This 1-year programme designed for high-potential graduate students will provide you with a supportive & collaborative working environment to allow you to thrive professionally and personally.

Candidates will have a recent qualification in human resources, law, policy, business or related fields. The ideal candidate for the programme is a motivated individual with strong communication and organisational skills, who thrives in dynamic environments. They possess a keen interest in both HR and governance, demonstrating an ability to manage multiple tasks while maintaining attention to detail. Additionally, they are proactive, adaptable, and eager to contribute to meaningful initiatives within a non-profit setting.

Please see Job Description attached below.

Region
Hybrid / Dublin 2

Date Entered/Updated
5th Sep, 2024

Expiry Date
22nd Sep, 2024

Attachment	Size
Graduate Programme.pdf	124.94 KB