

Mid West Simon Community: Tenancy Outreach Support Worker **(<https://www.activelink.ie/node/110573>)**



Mid-West Simon Tenancy Outreach Team

Job Title: Tenancy Outreach Support Worker

Reports to: Regional Manager

Location: Mid West Region

Contract: 6 months, 35 hours a week (Monday to Friday)

Salary Details: €37,595.00 per annum

Job Specification

- Excellent computer and administrative skills.
- Excellent communication skills.
- Full clean driving license, with access to own car.
- Ability to work on own initiative.
- Attention to detail and good organisational skills.

Additional information

- 21 days paid annual leave with each year of service this increases until 25 days annual leave is reached.
- 1 gifted day off for your birthday and 1 day off for Christmas Shopping Day.
- Pension entitlement – after 1 years service.
- Access to Employee Assistance Program.
- Internal / External recruitment process.
- Access to further training and education.
- Bike to work scheme.
- Flexible working hours.
- Paid maternity leave of up to 80% of salary following one year of service.

For a more detailed job description, please email recruitment@mwsimon.ie (<mailto:recruitment@mwsimon.ie>)

To apply, please send CV and Cover Letter to recruitment@mwsimon.ie (<mailto:recruitment@mwsimon.ie>) **by 10am, 9th September 2024.**

All job offers will be subject to Garda vetting and reference checks. A panel may be created.

Mid West Simon Community is an equal opportunities employer and welcomes applications from all sections of the community. Mid West Simon Community is funded by Limerick City and County Council.

Region

Mid West Region

Date Entered/Updated

30th Aug, 2024

Expiry Date

9th Sep, 2024

Source URL: <https://www.activelink.ie/vacancies/community/110573-mid-west-simon-community-tenancy-outreach-support-worker>