

Monaghan Supported Employment: Coordinator – Counties Monaghan & Cavan (<https://www.activelink.ie/node/110554>)



Applications are invited for the position of

COORDINATOR – COUNTIES MONAGHAN & CAVAN

Monaghan Supported Employment CLG, operating as the *EmployAbility* Service for Monaghan and Cavan, is committed to empowering individuals with disabilities by assisting them in securing paid employment in the open labour market. Through personalised job coaching and support, we help our clients achieve their career goals and foster independence.

We are seeking a dedicated and experienced Coordinator to lead and support our team in delivering high-quality services across Monaghan and Cavan. The Coordinator will play a pivotal role in overseeing operations, supporting staff, and ensuring that our clients receive the guidance they need to succeed in their employment journeys.

Key Responsibilities:

- Lead, manage, and motivate a team of job coaches, ensuring the delivery of effective and tailored support to clients.
- Develop and implement strategic plans to enhance service delivery and achieve organisational goals.
- Foster relationships with employers, community organisations, and other stakeholders to create employment opportunities for our clients.
- Oversee budget management, ensuring efficient use of resources.
- Monitor and report on service outcomes, ensuring compliance with relevant standards and regulations.
- Advocate for the rights and inclusion of people with disabilities in the workplace.

Qualifications and Experience:

- A relevant third-level qualification and/or proven experience working with people with disabilities.
- Experience in people management is essential.
- Excellent interpersonal and communication skills, with the ability to work both independently and as part of a team.
- Strong strategic planning and organisational skills.
- Experience in budget management and familiarity with the open labour market.
- Knowledge of the statutory and voluntary sectors.
- Sales and marketing experience within the business sector is an advantage.

Why Join Us?

- Be part of a passionate team making a real difference in the lives of people with disabilities.
- Competitive salary (€51,116 - €55,088)
- Paid expenses and millage.
- 27 days annual leave per annum.
- Opportunities for professional growth and development.
- Bike to Work Scheme
- Employee Assistance Programme.

Application Process:

- To apply, please submit your CV and cover letter to amckenna@mcscs.ie (<mailto:amckenna@mcscs.ie>) by 5:00 pm on Wednesday, 11th September.
- For a detailed job specification, please email amckenna@mcscs.ie (<mailto:amckenna@mcscs.ie>).

Region

Co Monaghan & Co Cavan

Date Entered/Updated

29th Aug, 2024

Expiry Date

11th Sep, 2024

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