

Sophia Housing Association: Housing Officer **(<https://www.activelink.ie/node/110516>)**



Housing Officer – Sophia (Hybrid)

About Sophia:

Sophia is national provider of housing and homeless services. Founded in 1997 Sophia has always been acutely aware of the impact that homelessness has on individuals, couples and families.

Over the past two and a half decades, Sophia has been supporting people as they emerge from homelessness. We provide trauma informed services that recognise the impact that homelessness, poverty and social exclusion has on those we support. Sophia is unique among providers of homeless services in that we focus exclusively in helping people to leave homelessness by having a home of their own as quickly as possible. Also as an Approved Housing Body, Sophia's core mission is to provide homes for individuals, couples and families who not only need a home but who also present with other support needs.

Purpose: The Sophia Housing Officer is responsible for the management and maintenance of properties in accordance with our policies and procedures.

Location: Office base is Cork St, Dublin 8 however there will be significant travel to properties nationwide as required. Hybrid working arrangements as agreed.

Reporting to: Head of Services

Contract: Permanent, 39 hours per week, Monday to Friday.

Benefits:

- 25 Annual Leave Days
- Additional Long Service annual leave
- 5% Employer pension contribution
- Further education and training support
- Employee assistance Programme
- Flexible working arrangements

Plas see job description attached below.

Application Process

Please forward a Cover Letter and CV to Recruitment@sophia.ie (mailto:Recruitment@sophia.ie).

The closing date for receipt of applications is **Friday, 13th September 2024 with early applications welcome**

Region

Dublin 8 / Hybrid

Date Entered/Updated

28th Aug, 2024

Expiry Date

13th Sep, 2024

Attachment

Sophia Housing Officer Job Description
2024.pdf

Size

462.3
KB

Source URL: <https://www.activelink.ie/vacancies/community/110516-sophia-housing-association-housing-officer>