

National Parents Council: Programme Coordinator - Partnership Schools Ireland (<https://www.activelink.ie/node/110413>)



NPC Programme Coordinator - Partnership Schools Ireland

Introduction to NPC

National Parents Council (NPC) is the representative organisation for parents of children in early, primary and post-primary education. NPC was established as a charitable organisation in 1985, under the programme for Government, as the representative organisation for parents of children attending primary school and NPC's remit was extended to cover parents with children in early years in 2017 and in post-primary in 2022. NPC received statutory recognition in the Education Act 1998.

NPC exists to ensure that all parents are supported and empowered to become effective partners in their children's education. NPC works to increase the capacity and capability of the education sector, to achieve true partnership and deliver better outcomes for all children.

Terms & Conditions

Salary: €34,000 per annum.

Hours: 35 Hours a week (Flexibility is required weekend and evening work will be a feature of this employment).

Reporting to: The Advocacy Services Manager.

Place of work: Dublin City Centre location, however nationwide travel will be required
Car owner and full driving license essential.

Contract is for three years fixed term with an initial probationary period of nine months.

Role

To coordinate and lead the NPC Partnerships Schools Ireland programme, ensuring the delivery of quality services which meet the needs of parents, supporting children in the education sector.

Partnership Schools Ireland is a joint initiative between NPC and IPPN (Irish Primary Principals' Network) and supported by the Department of Education. It provides an opportunity and framework for teachers, support staff, pupils, parents and community members to work together in partnership to support the work of the school for the benefit of the students.

The role will broadly incorporate the following:

- Increase the number and participation of schools in the project over the three-year period in line with the projects funding agreement.
- Facilitation of the training programme to schools
- Develop a clear policy to support the participants of the PSI (Partnership Schools Ireland) programme
- Provide support through the operation of an Advice and Support desk / face to face meetings
- / bi-annual support meetings for all existing Partnership Schools
- Upskill and support NPC Trainers in the Action Team Partnership programme
- Professional networking and relationship building
- Consistently and regularly review work practices and methodologies within own area of responsibility and apply improvements and efficiencies wherever possible which will feed into programme evaluation.
- Prioritise and manage work within own area of responsibility including monthly reports for Advocacy Services Manager and up to date information for the PSI Advisory committee.
- Play an active role in contributing to the overall objectives of NPC and IPPN (Irish Primary Principals' Network) both in planning and implementation of the Partnership Schools Ireland Programme.

- Share learning and knowledge with other members of staff

Please see Job Description attached below.

Applications should be in the form of a letter of application and CV (max 2 pages) and be emailed to rwalpole@npc.ie (<mailto:rwalpole@npc.ie>) with "NPC Programme Coordinator - Partnership Schools Ireland" in the subject line or by post marked **Confidential** to: Rob Walpole, Deputy CEO, National Parents Council, 12 Marlborough Court, Marlborough Street, Dublin 1, D01 XP86.

Please note that there is no closing date for this campaign. However, the competition may close at short notice dependent on the volume of the applications. NPC advise that you submit your application for this position as soon as possible.

Interviews for those who are shortlisted will be held in the National Parents Council office.

The National Parents Council is an equal opportunity employer

Region

Dublin City

Date Entered/Updated

22nd Aug, 2024

Expiry Date

13th Sep, 2024

Attachment	Size
Description PSI Co Ordinator 2024_August.pdf	162.86 KB

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