

## **Galtan: Tenancy Support and Housing Officer** **(<https://www.activelink.ie/node/110390>)**

Galtan CLG  
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**Applications are invited for the following**

### **Tenancy Support and Housing Officer**

We wish to recruit a Tenancy Support and Housing Officer, our aim is to support our tenants, to live their best possible lives through unconditional support, an unwavering commitment to them and to their welfare. This post is tenant and property focused and will require a professional with an absolute commitment to the Values of Galtan CLG, with the highest professional standards, exceptional teamwork and willingness to innovate.

### **About the Organisation**

Galtan CLG provides long term independent housing in Cork City for people who are homeless or at risk of becoming homeless. It is an AHB, Tier 2, member of ICSH and is a registered charity, established in 2007. It is a zero-profile company; the reason for this is to give anonymity to Galtan's tenants and to prevent "labelling" tenants or properties.

### **Galtan's Values**

- To respect everyone they deal with, tenants, referral agencies, suppliers, contractors, funders, regulatory & statutory bodies etc and to understand their constraints and limits.
- To appreciate the circumstances of Galtan tenants.
- To treat each tenant / client as a special person, as an individual and to work to find the answer to enable them to have a fulfilling and meaningful life.
- To support a sense of self-worth and belonging in all Galtan tenants.
- To show love and understanding to all their tenants, particularly those with the most complex and demanding issues

### **Role**

- To support tenancies and ensure property standards and management as part of the core Galtan team that ensures Tenant wellbeing, tenancy support and property standards.
- Work with tenants to ensure their tenancy is sustainable through support, partnership and imagination.

### **Qualifications and Experience**

**The appropriate candidate will have:**

- Level 7 professional Qualification in Social Care, Youth and Community Work or related Social Science discipline.
- Experience in working with vulnerable families, homeless people or other vulnerable groups.
- Administration skills for record keeping and report writing and computer literacy.
- Full clean driving license and use of own car.
- Ability to provide services that foster and enhance the dignity, development and independence of the individual.
- Ability to communicate effectively with a wide variety of people.

## It would be an advantage for the candidate to have:

- Experience and knowledge of working in two or more of the following areas: Family Support, Tenancy Sustainment, Residential Care, Mental Health, Challenging Behaviour or Substance Misuse.
- Knowledge of statutory and voluntary social care services, RTB and housing management and systems.
- Experience and knowledge in child protection and associated legislation and guidelines.
- Housing / Tenancy management qualification

We are looking for an exceptional individual to join our very focused, committed and innovative organisation. If you have the passion and commitment for this role please do contact us to discuss this opportunity.

## To apply:

Please send us an application letter and CV outlining your experience and suitability for the post on or before; September 20th 2024

Brian Williams  
[brian@galtcork.ie](mailto:brian@galtcork.ie) (<mailto:brian@galtcork.ie>)

For an informal discussion on the post please contact Brian Williams on [085 2506273](tel:0852506273) (tel:[0852506273](tel:0852506273))

A comprehensive job description is attached.

Galtan CLG is an equal opportunity employer.

### Region

Cork City

### Date Entered/Updated

21st Aug, 2024

### Expiry Date

20th Sep, 2024

### Attachment

[Tenancy Support and Housing Officer Job Description draft.pdf](#)

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KB

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