South Dublin County Partnership: Migrant Integration Manager (https://www.activelink.ie/node/110036)

South Dublin County Partnership
Páirtíocht Chontae Átha Cliath Theas

Migrant Integration Manager

Full Time

South Dublin County Partnership works with people who are socially excluded or are at risk of becoming so and promotes social cohesion and labour market participation with a focus on the most disadvantaged areas. This is achieved through a range of integrated activities in Education, Training, Job Placement, Early Childhood Services, Enterprise Support and Community Development Programmes. South Dublin County Partnership is an equal opportunities employer and welcomes applicants from a diversity of backgrounds.

The Migrant Integration team works to support, empower and integrate refugees and international protection applicants residing in South County Dublin. The team offers a range of supports & activities including 1-2-1 support, education, employment support & group activities.

South Dublin County Partnership is looking for an empathetic, organised, and motivated person, with great people and project management skills to join the organisation as the Migrant Integration Manager. The successful candidate will report to the Migrant Integration and Employment Placement Senior Manager.

Role and responsibilities

Project Management

- Oversee the development and delivery of South Dublin County Partnership's migrant integration project, across the South County Dublin area.
- Manage and support the Migrant Integration Project staff team, ensuring effective delivery of services.
- Develop and implement monitoring and evaluation systems to assess the effectiveness of programs.
- Provide case management support & guidance for support and advocacy workers.
- Work with Senior Management and the Migrant Integration Team to design and implement innovative programs and services to address existing and emerging needs of the newly arrived migrant community, particularly hard-to-reach groups.
- Work with Senior Management to develop and implement a long-term strategic plan for migrant integration in South County Dublin.
- Ensure effective management and operations at SDCP's Migrant Integration Hub, including building management.

Reporting & Administration

- Support implementation of IT and other strategic priorities as outlined in the SDCP strategy.
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- Work with Senior Management and internal admin staff to develop effective data processing and data management systems.
- Conduct regular audits to ensure funder reporting guidelines are adhered to.
- Prepare regular status updates for Senior Management.

Stakeholder Engagement

- Work with Senior Management and Migrant Integration staff team to build, develop and maintain strong relationships with key stakeholders, including internal departments, local community organisations and government agencies.
- Attend forums and relevant meetings with key stakeholders, as necessary.

Qualifications and Experience:

- Degree in Management, Social Sciences, Community Development, Migrant Integration, or a related field, or equivalent experience.
- Minimum 2 years of experience in a managerial role, preferably, within migrant integration, social care, community development or a related field.
- Proven experience in project development and management, including planning, execution, and evaluation.
- Experience working with individuals and groups from diverse cultural backgrounds in a culturally sensitive manner.
- Excellent knowledge of the needs of refugees and international protection applicants.
- Proven track record in working to KPIs and leading teams to reach targets.

Competencies and Skills Required:

- Strong leadership and team management skills, with the ability to inspire and motivate others.
- Excellent understanding of the needs and barriers facing refugees and international protection applicants in Ireland.
- Organisational and project management skills.
- Self-motivated, with the ability to take initiative and work independently.
- Strong analytical skills to assess program effectiveness and identify areas for improvement.
- Excellent IT skills, including proficiency with CRM platforms, MS Office Suite, and other relevant software.
- In-depth understanding of cultural diversity and the ability to work effectively in a multicultural environment.
- Ability to design and implement evaluation frameworks to measure program success.
- Ability to speak additional languages including French, Arabic, Spanish, Somali, Ukranian/Russian etc., an advantage.

Other

Full clean driver's license with access to car for work purposes.

Renumeration Package & Benefits:

- The salary for this position is circa €50,000 p.a. depending on experience.
- Training and development support.
- Excellent Pension of 10% employer's contribution after successful probation period.
- Access to HSF private health insurance.
- 35 Hours per week (full time).
- Employee Assistance Programme (EAP)

Application Process:

Postal Applications:
Applicants should pay particular attention to the essential and desirable criteria in the job description, your suitability and why you are the best candidate for this post in question.
Please send three copies of your up to date:

1. **Detailed CV (no more than 2 pages)**
2. **Cover letter**
3. **Confidential application form**

Marked: Migrant Integration Manager Ref: 149/2024 and should be addressed **to:**
Administration & Operations Department,
South Dublin County Partnership,
Unit D1 Nangor Road Business Park,
Nangor Road, Dublin 12.

OR alternatively **email your application** to **jobs@sdcpartnership.ie** (mailto:jobs@sdcpartnership.ie) – subject box to be marked **Migrant Integration Manager Ref: 149/2024**

The closing date for receipt of applications is **Monday 9th September 2024 at 5.00pm**

Note no late applications will be accepted.

South Dublin County Partnership is an Equal Opportunities Employer andwelcomes applicants from a diversity of backgrounds.

Region
South Dublin

Date Entered/Updated
6th Aug, 2024

Expiry Date
9th Sep, 2024

Attachment	Size
149 Migrant Integration Manager App Form.docx	712.21 KB

Source URL: *https://www.activelink.ie/vacancies/community/110036-south-dublin-county-partnership-migrant-integration-manager*