

Quarryvale Family Resource Centre: Childcare Worker (Part Time) **- Honeybears Community Childcare** **(<https://www.activelink.ie/node/109685>)**

Part-time Childcare Worker

Short-term Limited Contract 2 September 2024 to 27 June 2025

Employer: Honeybears Community Childcare, Quarryvale Family Resource Centre.

Post: Early Years Educator.

Responsible to: The Centre Manager; the Room Leader is the daily supervisor.

Hours: 15 hours/week; 8.30 a.m. – 11.30 a.m. Monday to Friday.

Overall purpose of the job

To work with the Voluntary Board of Directors, Centre Manager, Room Leader and other staff to achieve the aims and objective of the Centre. To work in and contribute to the continuation and development of Honeybears Community Childcare. This post is funded by Department of Children, Equality, Disability, Integration and Youth.

Quarryvale FRC

Quarryvale FRC is based in North Clondalkin near Liffey Valley Shopping Centre. Our catchment area is Dublin Mid-West. The Centre opened in 2001 and supports and activities are developing on an on-going basis. Quarryvale FRC is part of the national Family and Community Services Resource Centre Programme funded by Tusla, Ireland's largest community-based family support programme.

Our activities and supports include family supports, adult education, therapeutic services, a food bank, a pre-school, life-skills programmes, social activities, suicide prevention programmes, problem gambling prevention programmes, a community garden, information and advocacy, and mental and physical well-being programmes.

Honeybears

Our community childcare service, Honeybears, is a one-room service which has 12 children aged from the age of two in each session. We have three Early Years Educators and one Room Leader. This post is funded through AIM and will enable us to integrate children with additional needs in the life of the service.

Our sessions are mixed with about half the children aged two and half the children on the ECCE-programme. We are open the year around. Honeybears operates a play-based, child-led curriculum and we follow Aistear and Siolta.

Duties

- To be responsible for the safety and well-being of the children in the service.
- To provide a safe, secure and homely environment for the children.
- To assist with the implementation of procedures to ensure good standards of practice and hygiene, and that all activities and equipment are suitable and safe.
- With the Room Leader liaise with parents on any issues or concerns they may have and actively encourage their input and participation in the programme.
- To be responsible, in conjunction with the Room Leader, for the supervision of students on placement.
- To attend and participate in any meetings and training as required.
- To bring to the attention of the Room Leader any possible hazards and/or risks within the service.
- To maintain up-to-date administrative systems, records and Accident Report Book in compliance with the Childcare Act.

- To have good knowledge of Fire & Safety and First Aid procedures within the childcare.
- To promote the childcare service and the Centre by presenting a good professional image to parents and visitors.
- In consultation with the Room Leader, to design, implement, monitor and document a stimulating programme which will enhance the children's natural growth and development, and to highlight and report any concerns to them.
- Where appropriate, assist in the development of the childcare service as a community business.
- Any other duties as assigned by the Room Leader, Centre Manager, or Voluntary Board of Directors.
- To participate in the general work of Quarryvale FRC.

Person specification

- Relevant qualifications; minimum Level 6 in Childcare or equivalent.
- Minimum three years' relevant experience.
- Genuine interest in supporting children's growth and development.
- Good communication skills with children, parents/carers, and colleagues.
- Enjoys working as part of a team.
- Reliable, responsible and good at time-keeping.

Employment details

- This is a fixed term contract from 2 September 2024 to 27 June 2025.
- There is a probationary period of three months which can be extended.
- Salary is €25,298 pro rata.
- Annual leave allowance is 21 days per calendar year pro rata, with leave to be taken when ECCE-children are not in attendance, i.e. during school holidays.
- This post is based in Shancastle Avenue in Quarryvale, North Clondalkin.

To apply

- Please email your CV and a covering letter to Karin Jonsson at manager@quarryvalefrc.ie (<mailto:manager@quarryvalefrc.ie>)
- Deadline for applications is Friday 2nd of August 5 p.m.
- Interviews will take place towards the end of the week of the 5th of August or the week of the 12th of August.
- Shortlisting will apply.

Quarryvale FRC is an equal opportunity employer and does not discriminate against individuals based on gender, age, race, colour, nationality, ethnic or national origin, religion, marital status, family status, sexual orientation, disability, or membership of the Traveling community.



An Roinn Leanaí, Comhionannais,
Míchumais, Lámháltíochta agus Oige
Department of Children, Equality,
Disability, Integration and Youth



Region

Clondalkin, Dublin 22

Date Entered/Updated

22nd Jul, 2024

Expiry Date

2nd Aug, 2024

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