

Novas: Resettlement Officer

(<https://www.activelink.ie/node/109226>)



Housing | Health | Recovery

Resettlement Officer

Service: Rathmines and Rathgar, Dublin 6

Locations: 47 Lower Rathmines Road, Rathmines, Dublin 6 & 66 Orwell Road, Rathgar, Dublin 6

Duration: Indefinite Duration

Hours: 40 hours per week

Published: 27.06.2024

Application Closing Date: 09.07.2024

NOVAS is a not for profit organisation and Approved Housing Body. We work with single adults, couples and families who are homeless or at risk of being homeless. We provide a range of support services and accommodation. We have over 300 staff, and more than 30 services in Limerick, Dublin, Clare, Kerry, Cork and Tipperary including residential homeless services, social housing and community based services for tenancy sustainment, homelessness prevention, mental health and recovery.

The Resettlement Officer will report directly to the Rathmines & Rathgar Group Services Manager, will be a member of, and work collaboratively with the Rathmines staff team and the NOVAS Rathgar Staff team, wider NOVAS services and local authorities in the region. The Resettlement Officer is responsible for sourcing appropriate housing options for NOVAS clients both in Rathmines and Rathgar services, supporting clients to move into and sustain their accommodation for a period of time. The Resettlement Officer will work with clients and their key workers to identify and develop independent living skills.

NOVAS is a Trauma Informed practice organisation and the principles of collaboration, diversity, respect and trust are embedded in our way of working together. Our services are provided through support of our partners in local government through the Local Authorities, HSE, and other donors and funders

Desirable Skills and Knowledge (Please see Job Description for complete Person Specification)

- Professional Qualification in Social Care, Youth and Community Work or related Social Science discipline, minimum level 7.
- Experience in working with people who are homeless or other social care groups.
- Administration skills for record keeping and report writing and computer literacy.
- Full clean driving license and use of own car.

We offer a competitive benefit package including 26 days annual leave pro rata, access to further education supports and contributory pension.

If you would like to work for NOVAS, an application form and job description can be found on the careers section of our website www.novas.ie/careers-with-novas (<http://www.novas.ie/careers-with-novas>). If you require any further information or wish to submit a completed application form, please email recruitment@novas.ie (<mailto:recruitment@novas.ie>)

**Region**

Dublin 6

Date Entered/Updated

27th Jun, 2024

Expiry Date

9th Jul, 2024

Attachment	Size
NOVAS Job Description - Resettlement Officer (1).pdf	124.67 KB
NOVAS Employment Application Form (5)_3.docx	72.76 KB
Privacy Statement - HR Recruitment (3)_3.pdf	164.27 KB

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