

Clondalkin Drug and Alcohol Task Force: Chairperson **(<https://www.activelink.ie/node/109187>)**

Expressions of Interest Invite

Clondalkin Drug and Alcohol Task Force (CDATF): Chairperson

Title of Position: Chairperson

Area of Responsibility: Clondalkin Drug & Alcohol Task Force Area

Term of office: 3 years minimum

Salary and Remuneration:

The position of Chairperson is a non-salaried post. Out of pocket expenses will be paid for from the Task Force administration budget. Payment of these expenses is subject to HSE and DPER financial regulations.

Time Commitment:

It is estimated that a time commitment of 10-12 hours per month will be required for Chairperson duties. S/he must be able to give an assurance of the necessary time commitment to carry out the job. This time commitment entails attending monthly meetings of the CDATF Task Force, working with the CDATF Co-ordinator and attending other relevant meetings such as the LDATF Chairs Network.

Person Specification

It is desirable that the successful candidate has:

1. An interest and understanding of drug & alcohol misuse.
2. An understanding of strategic planning and implementation.
3. A knowledge and experience of social inclusion issues and a partnership approach to problem solving.
4. The ability to bring together organisations and individuals from different sectors to work as a team.
5. Very strong leadership, mediation and communication skills.

Role and Responsibilities

The role of the Chairperson will be to:

1. Provide an independent voice at board level to ensure an objective perspective and ensure the views of all stakeholders are considered equally.
2. Guide the development and implementation of the CDATF strategic plan. The strategic plan of CDATF is due for review in 2025.
3. Support members of CDATF to work together on key issues affecting the area.
4. Act as spokesperson and represent CDATF when required.
5. Provide leadership where required on operations, governance and finance.
6. Support the development of CDATF as an organisation and registered charity.

Selection Process

Interested parties are asked to submit a one-page letter expressing interest in the role of chairperson. The letter should outline the candidate's suitability for the role based on the criteria above. The staffing group of the CDATF will oversee the

selection process and make a recommendation to the board of the CDATF. The CDATF Coordinator will meet with interested parties on behalf of staffing group. The Chairperson will be elected directly by the CDATF Board.

Please send expressions of interest for role to coordinator@cdatf.ie (<mailto:coordinator@cdatf.ie>)

To discuss the role in confidence please contact CDATF Coordinator Trevor Bissett on **0860401375** (<tel:0860401375>)

Closing Date

This campaign will remain open until **31st of July 2024**.

Region

Dublin 22

Date Entered/Updated

26th Jun, 2024

Expiry Date

31st Jul, 2024

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